

# OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 7th November 2016

At

7.15 in Saint Aidan's Church

## 1. Attendance

### a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor G Sedgwick	(GS)
Councillor F Shaw	(FS)
Councillor I Stanley	(IS)

Mrs Stephanie Tolson (Clerk), Elaine Down (BMBC), PCSO Anthony Holmes.

### b. Apologies

Apologies were received and accepted from Councillor A Mills and Councillor E Gratton-Rayson (IG,AW).

### 2. Prioritisation of Agenda Items.

None.

### 3. Community Matters.

#### a. Public Participation Adjournment.

- PCSO Anthony Holmes
- Councillors discussed matters of anti-social behaviour with PCSO Holmes.
- Issues commonly take place on evenings in the Village Green car park, playingfield car park or the Old Bower Hill Bridge area.
- Currently cars are regularly parked at the Old Bower Hill Bridge; PCSO Holmes will keep an eye on the area.
- Councillors enquired about the legalities & practicalities of putting signs or cameras up. PCSO Holmes stated that putting these up would not be a problem.
- Elaine Down stated that BMBC may have some signs, and that she would enquire.
- PCSO Holmes stated that it's important to report items/issues, and confirmed to do so via the 101 telephone number or at [www.southyorks.police.co.uk](http://www.southyorks.police.co.uk).
- It was also noted that there is a monthly Community Safety meeting on the first Thursday of each month. The next meeting is on the 1<sup>st</sup> December at 10am at St Johns Community Centre. This meeting is a public meeting.
- Elaine Down – Clean & Tidy Team
- Elaine spoke about the Clean & Tidy team and the work that they do. She explained that the contract is running until March and then it will go out to tender again. The team consists of Elaine, Sarah Ford, an apprentice and work is organised through John Openshaw. She showed the Council before and after photos of some jobs that they had carried out.
- The regular job that they are doing for Oxspring is Castle Green.
- Various other jobs for Oxspring were discussed.
- Councillor Sedgwick reported on his meeting with Sarah Ford regarding the work required on Willow Lane and Willow Bridge area. To include basic tidying works and more ambitious works with regards to the river bank.
- Councillor Sedgwick also suggested the repairing of the wall at the back of the playingfield car park as a job for the team.

## OXSPRING PARISH COUNCIL

- Councillor Stanley reported on his meeting with Sarah Ford regarding a footpath across the top of Thorpe's field just beneath the TPT. Sarah Ford had indicated that the clean and tidy team could do this work in the New Year.
- The Clerk will email Elaine to ensure these requests are official.
- Elaine also informed the Council that BMBC have some bins available that can be used to replace Parish bins if required.
- Dog fouling was discussed, and Elaine reiterated that it should be reported to Neighbourhood Pride (tel 775656) whenever it is seen. She stated that the NP team are reactive in terms of clearing dog fouling and litter, i.e., they attend to items reported rather than doing regular litter picks. She also stated that they can do spray paint stencils on the pavements in areas where dog fouling is a problem. Councillors agreed to report dog fouling when it is seen.

### **4a. Minutes of the Meeting held on Monday 3rd October 2016, and Matters arising from them.**

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS, AW). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The next occasion for the raising of the flag is Friday 11<sup>th</sup>, for Remembrance Day, and then the following weekend for the end of the Battle of the Somme centenary – 18<sup>th</sup> November.
- The Chair reported on the installation of the Bridges and new bin at the playarea. Thanks go to Bill Taylor and Alan Walker for their help with the bridges.
- It was noted that SYPTE have stated that the Parish Council may not put dog foul posters up on the bus shelters due to the impact on passenger sightlines.
- It was noted that the Japanese Knotweed on the TPT is moving further down the trail. The Clerk will notify Sarah Ford.
- The stepped access to the playarea was discussed with regards to whether to install a gate, close it off or leave as it is. The location of where a gate should go if this course of action was decided upon was also discussed. Nothing was agreed. It was decided to request feedback from residents as to their preference for the steps area in the upcoming newsletter.
- Regarding the s106 agreement for Roughbitchworth Lane, Councillor Walker has received confirmation from Helen Willows that the agreed sum will be paid by the future developer of the site to BMBC. The PC can make proposals as to what the sum should be spent on. She confirmed that the planning approval was subject to the s106 agreement, so even if it is possible that a future builder may re-negotiate the contract, it would be highly unlikely to change as it would then not be in accordance with the planning permission. Councillor Walker stated that she would still like a bike ramp built into the TPT access at Roughbitchworth Lane.
- Councillor Walker spoke about the idea for fitness equipment and stated that she had been in touch with the Friends of Locke Park. They are willing to talk to Councillors about the equipment and recommend the company that they used. Councillor Walker will choose a couple of items and obtain details and prices. The potential location of any equipment was discussed, with the village green being favoured. Councillor Walker will also enquire about some funding that she has seen advertised. It was agreed to ask residents for feedback to the proposal in the forthcoming newsletter.
- BMBC have confirmed that Long Lane is on the road resurfacing program for the New Year.
- Councillor Wilson is speaking with BMBC highways drainage regarding the Culvert under Sheffield Road.
- The broken style at Manor Lane has been reported again.
- The blocked roadside gully near the playarea has been cleared.
- Any other matters would be included in later agenda items.

### **5. Business Matters.**

## OXSPRING PARISH COUNCIL

### a. Neighbourhood Plan

- Councillor Walker reported that the Neighbourhood Plan website hosting is due for renewal. This will be renewed for another two years.

### b. Dry Stone Wall Repairs

- The work on the Dry stone walls has started this week.
- Regarding payment, the Parish Council will be invoiced in two stages. The land agent will be invoiced separately for his contribution.
- It was noted that Tom Handley wishes to run an open day whereby Parishioners can try their hand at dry stone walling. He intends to do this on a Saturday in December. Councillors stated that they are happy for him to choose the date.

### c. Titivator Update

- The Christmas tree will be put up on Saturday 3<sup>rd</sup> December. Barriers will be obtained again to stop passers by getting too close.
- Councillor Sedgwick is checking the lights.
- Alan Walker has continued with litter picking this month.
- Tidying has taken place in Gordon's Garden.
- An area in the corner of the playingfield near the carpark has been cleared for planting. This will be helped when the wall is repaired.
- Alan Walker is obtaining graffiti cleaner.
- Councillor Gratton-Rayson has been spraying as discussed last month.

### d. Village in Bloom

- The Chair reported that Councillor Gratton-Rayson has been progressing the Village in Bloom application.
- The suggestion of a community orchard was discussed. This would require approximately six fruit trees. Alternative locations to the village green were discussed. A location on the playingfield was discussed.
- A community allotment was discussed. A possible location discussed was in the unused corner of Clays Green allotments, or at the Pinfold.
- The orchard and allotment are to be discussed at the next meeting when Councillor Gratton-Rayson is present.
- The hanging baskets on Sheffield Road were discussed. The price for baskets for next year is £132.15 for new baskets, and £77.15 for renewal of existing ones. This price includes installing, planting, removing and watering. It was agreed to have another 8 baskets on Sheffield Road. So that they can be extended in both directions, but mostly towards the playingfield. It was noted to have one or two outside Longley Ings. Councillor Sedgwick will choose the lampposts and report back. A request for sponsors will be put in the newsletter.

### e. Other Business

- None

## 6. Financial Matters

### a. Payments and Receipts

The following items were presented and **agreed** for payment. (AW, FS)

# OXSPRING PARISH COUNCIL

## Payments

Date	Ref	Name	Service/Item	Gross amount	Account
<b>Current Account</b>					
17 Oct 16	so	Yorkshire Water	Water for allotments	7.11	ALLOTMENTS
7 Nov 16	48/102031	Broxap Ltd	##Double litter bin	481.14	MAINTENANCE
7 Nov 16	49/102032	J S Mitchell	xmas tree post/fit bin	424.00	MAINTENANCE
7 Nov 16	50/102033	Melvyn Carr Ltd	timber for playarea barriers	10.75	MAINTENANCE
7 Nov 16	51/102035	Growforest	dry stone wall part 1	5044.00	MAINTENANCE
7 Nov 16	52/102034	Amazon	Printer Ink	47.60	ADMINISTRATION
21 Nov 16	SO	S Tolson	Clerks salary	539.07	WAGES, PAYE, NI, PENS., EXF
21 Nov 16	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

## **Deposit Account**

None

## Receipts

Date	Ref	Name	Service/Item	Amount	Account
<b>Current Account</b>					
18 Oct 16	CR	M Biggins	allotment rents	23.00	ALLOTMENTS
23 Oct 16	CR	Penistone Church football	donation to field maintenance	20.00	RECEIPTS
30 Oct 16	CR	Penistone Church football	donation to field maintenance	60.00	RECEIPTS

## **Deposit Account**

None

## **b. Balances and Transfers**

- There were no transfers during the month.
- The closing Balances for 31<sup>st</sup> October 2016 are c/a £2212.47 and d/a £12810.33, Imprest a/c £33.46.

## **c. Other Financial Matters**

- None.

## 7. Planning Matters

### **a. Planning Applications.**

- There were no planning applications to consider.

## 8. Administrative Matters.

### **a. Correspondence**

- A request, from S Dickinson to park on the playingfield was agreed for the Hunshelf Amble on 2<sup>nd</sup> January.
- A letter from B Beckett to SYPTE and copied to the Parish Council was noted. It was regarding bus service 29 terminating at Chapeltown. As the PC had already commented on this service in it's response to the recent consultation then the PC agreed that there was nothing further to add. The Clerk will acknowledge the letter.

### **b. Items to Report**

- Councillor Stanley stated that he will ensure that the new noticeboard is installed soon.
- He is obtaining a new lock to replace the broken one on the board at the playarea.
- Councillor Walker reported that she attended the last Ward Alliance meeting. She reported that there will be events for the Armed Forces Day next year on June 24<sup>th</sup>.
- Bower Dell was discussed regarding access to the river and the wild plant area. It was noted that a path is to be strimmed. A potential area for soft fruit bushes was discussed at Bower Dell. The area is to be discussed further with Councillor Gratton-Rayson.

## 9. Other Matters

### **a. Emergency Items**

## OXSPRING PARISH COUNCIL

- None reported.

### **b. Matters for future discussion.**

Neighbourhood Plan, Dry stone Wall repairs, Titivators update, Clean & Tidy Team requests, Village in Bloom, Gate to playarea, Fitness Equipment.

### **7. Date and Time of the Next Meeting.**

**The next full meeting will be at 7.15pm on Monday 5th December 2016 at Saint Aidan's Church.**

**Signed this day \_\_\_\_\_ 2016.**