

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 11th June 2012

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(IG)	(Chair)
Councillor A Walker	(AWa)	(Vice Chair)
Councillor F Shaw	(FS)	
Councillor I Stanley	(IS)	
Councillor B Taylor	(BT)	
Councillor A Wood	(AWo)	

Mrs Stephanie Tolson (Clerk)

b. Apologies.

Apologies were received and accepted from Councillor Mills. (AWa,BT).

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meeting held on Monday 14th May 2012, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AWo,BT). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk reported that donations for use of the field were yet to be received from the Morris Minors Club and the person having their wedding reception there. It was noted that in future the Clerk should give a timeframe for when these payments should be made.
- It was noted that Berneslai Homes could not collect the grass as it is cut at the Willows as it would be too costly.
- Regarding the pavement area near the bridge on Sheffield Road, it was noted that BMBC will not change the surface or re-seed as it would be damaged by cars straight away. It was **agreed** that for the Parish Council to put matting down would be too expensive. (AWa,IG).
- Re spiking the field in the autumn, the Clerk is to contact BMBC nearer the time. It would be done once and then reviewed as to how often to do it. Also, Councillor Shaw is to speak to Penistone Football Club about spiking as their pitch is very good.
- Regarding the Bower Dell project and funding, the Clerk is to request a Borough Councillor to attend the next meeting.
- Councillor Wood spoke about the Community Payback scheme. It has been **agreed** that they will do the following work (AWa,IG): the wall at the bottom of the village green and cut back the dog walking area down to the river, cut back the vegetation on the old Bower Hill bridge and the field car park, and possibly to install a Boules Pitch and do some of the work at Bower Dell. The Clerk will complete the necessary forms, and Councillor Wood will make the arrangements for the work to start. The football club has agreed that the changing room hut can be used by the workers for toileting and kitchen facilities.
- Councillor Stanley is to work out the material costings for doing a boules pitch of 5 x 7 meters.
- Any other matters would be included in later agenda items.

5. Business Matters.

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a. Community Partnership Facilities

- The Clerk read out a letter which she had received from Chris Booth regarding the Parish Council giving OPSCC a letter of support for the project to accompany grant applications. This was **agreed**. (AWo, IG).
- The Clerk read out a letter which she had received from Chris Booth regarding Councillor Shaw resigning as a trustee of OPSCC, and requesting that another member of OPC joins the OPSCC committee. None of the Councillors present felt that they had the time to commit and subsequently decided not to join. The Clerk will inform Chris Booth.
- Councillor Stanley reported that the sports co-ordinator from BMBC has resigned and a new person has joined who has been in touch and willing to help with the project.

b. Allotments

- The Willows allotments were discussed, and it was noted that two more persons had taken on plots behind their bungalows. There appear to be issues with the tenants putting up fences for Neighbourhood Pride. The Clerk will liaise with NP and the tenants to ensure the issues are resolved.
- It was noted that another resident had put borders in the grass behind his bungalow. The Clerk is to request that he takes an allotment contract or turns the borders back to grass.
- The Clerk is to request that Berneslai Homes notify her when there is a change of tenant in the bungalows with the allotments behind.
- The question of what to do when a tenant moves out when they are renting a plot was discussed. This is to be discussed next month as well as the Council doing a site visit.
- The Clerk informed the Council that 2 new tenants from the waiting list had taken on the vacant plots at Roughbitchworth. This was one large plot, now split into two more manageable plots.

c. Jubilee Boundary Walk

- Councillor Walker showed the Council the walk guides that had been printed and the badges that had been made.
- The way marker signs were ready and due to be fixed along the route shortly.
- Regarding advertising the walk, some booklets would be made available at the Open Gardens and the Duck Race. Councillor Shaw will notify the Chronicle and the Chair will laminate some posters to put up around the village.
- The refreshments were discussed.
- The Vice chair will inform the BMBC Countryside unit about the way markers.

d. Other Business

- The Clerk informed the Council that as per the new Localism Act the Parish Council must adopt an ethical Code of Conduct before the 1st of July, as the previous code was no longer in force as a result of the Standards Board being abolished. It was **agreed** to adopt the NALC's code that had been written specifically for Parish Councils subject to the addition of the appendix outlining "Pecuniary Interests" which has yet to be set out by government. (IS,AWa). Regarding upholding the code, legislation requires that any complaints made about Parish Councillors are treated in the same way as Borough Councillors and these are to be made to the principal authority, BMBC. BMBC have not made final arrangements yet but anticipate that they will not have a "Standards Committee" as such, but will convene a Standards Panel as and when complaints are made. Further information on this is yet to be notified to the Clerk.

6. Financial Matters

a. Payments and Receipts

Payments amounting to £1296.32 and receipts of £76 were presented and **agreed** for payment. (IS,IG)

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b. Balances and Transfers

- There were no transfers during the month.
- The closing Balances for 31st May 2012 are c/a £3935.93 and d/a £7040.10, Imprest a/c £2.53.

c. Other Financial Matters

- The Clerk has submitted the Annual Return for the year ending 31/3/12 to the External Auditors, BDO Stoy Hayward.

7. Planning Matters

a. Planning Applications.

- There were 2 planning application to be considered:
- **2012/0564 – Glenroyd, Sheffield Road** – 2 storey extension. No objections.
- **2012/0637 – Glenville, Roughbitchworth Lane** – new garage to side – No objections.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items.
- The Clerk read out an invitation from Hunshelf Parish Council for Parish Councillors to attend the Opening of the Isle of Skye on Sunday 17th June at 9.50am. Councillor Stanley will attend.
- The Clerk read out a letter from 2 girls that would like to hold a fundraising event on Bower Dell in July. This was **agreed**. (AWa,IG).

b. Items to Report

- Councillor Taylor reported that he had visited the Darwin's farm to discuss the moving of the trees. This was fine and it was **agreed** to move them in the autumn. (BT,IG). To be discussed in October where to move them to.
- Councillor Shaw spoke about a couple of project that the Titivators were working on. She requested that they plant the slope at Gordon's Garden with daisies. This was **agreed**. (AWa,IG).
- Councillor Shaw reported that a stile on a public footpath at Willow Lane top had been blocked off with wire mesh. The Clerk will report to the Countryside unit.
- Councillor Wood reported that the fencing had not yet been replaced on Sheffield Road. The Clerk will chase.
- Councillor Wood reported that 4 kerbstones at the bottom of Mayfield had disintegrated. The Clerk will report to Highways.
- Councillor Wood reported that the vegetation/grass at the side of the top of Bower Hill needed cutting back as it was making the pavement difficult to walk on. The Clerk will report to Neighbourhood Pride.
- Councillor Wood reported that the alleyway at the bottom of Mayfield through to Sheffield Road required cutting back as it is so overgrown it's difficult to walk through. The Clerk will report to Neighbourhood Pride.
- Councillor Wood reported that the grass cutting at the football field and Bower Dell had not been done well, with sections missed. The Clerk will report to Neighbourhood Pride. Councillor Wood will meet the grass cutters next time they are at Bower Dell. The Clerk will give Councillor Wood the contact details.
- Councillor Shaw is concerned that the new post-box on Sheffield Road is not being collected from as it still hasn't got a collection sign on it. She is chasing the post office.
- It was reported that the road up to the recycling centre in Penistone is in need of repair. The Clerk will report to highways.
- Councillor Taylor and the Chair have been investigating the pipe work at the playingfield since water was

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seen bubbling up from under the field. It is thought that a pipe that was thought to be connected into the new Culvert is in fact not connected. Investigations are ongoing.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Willows Allotments, Bower Dell area project, Boules Pitch.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 16th July 2012 at Saint Aidan's Church.

Signed this day _____ 2012.