

# OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 6th July 2009,

At

7pm in Saint Aidan's Church.

## 1. Attendance.

### a. In Attendance.

Councillor I. Goldthorpe	(IG)	(Chair)
Councillor I. Stanley	(IS)	(Vice Chair)
Councillor C. Booth	(CB)	
Councillor A. Mills	(AM)	
Councillor F. Shaw	(FS)	
Councillor B. Taylor	(BT)	

Mrs Stephanie Tolson (Clerk).

### b. Apologies.

Apologies were received and accepted from Councillor R. Chitoriski. (IG,BT).

## 2. Prioritisation of Agenda Items.

None

## 3. Community Matters.

None

### a. Public Participation Adjournment.

None

## 4a. Minutes of the Meeting held on Monday 8th June 2009, and Matters Arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (CB,AM). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- It was proposed and **agreed** that the pattern of Parish Council meetings in future years would be as follows: the May meeting will be on the first Monday after the first Thursday of the month. There will then be a 5 week gap until the June meeting, and a further 5 week gap until the July meeting, unless this coincides with the Schools summer holidays, in which case the July meeting would be one week earlier. (CB,BT).
- Regarding the land on Psalters Drive, Borough Councillor Barnard is pursuing this with BMBC, who are in the process of contacting the landowner to tidy the area up.
- Feedback is awaited from BMBC regarding the Stone Wall on Sheffield Road.
- Councillor Taylor reported on his meeting with Yorkshire Water on Roughbitchworth Lane. Investigation is ongoing. Initial water tests showed the water to be Tap water.
- Councillor Taylor reported that he was meeting the TPO person from BMBC about the trees at the Rookery and Village Green on Tuesday the 7<sup>th</sup> July.
- The letter received from Mr Platts regarding the Cherry Tree on the Playingfield was discussed. It was **agreed** to write to him and notify him that he has the Parish Councils permission to take the tree down at his own cost when he gets his own tree removed. It was further **agreed**, that if he objects to paying, then the Parish Council would consider paying subject to reasonable cost. (CB,FS).

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- Councillor Booth reported on the PDCP exhibition that he attended in June. He spoke to Robert Blythe, Chairman about funding issues, and the issue that we cannot obtain funding from WREN or Sports England. The Community Support Fund, operated by the Area Forum was discussed, and details provided to Councillor Booth.
- The complaints about an untidy allotment at Roughbirchworth Lane were discussed. The Clerk is to write to the Complainants explaining that allotment inspections are carried out on a regular basis, and uncared for allotments will be dealt with according to Parish Council policy. Councillors Booth and Taylor inspected the site after the meeting and found three plots in need of some maintenance work. The Clerk is to write to the tenants concerned with a view to them being tidied up and reinspected at a later date.
- The complaint regarding overhanging trees from the Rookery and the Playingfield obstructing the footpaths was discussed. The Clerk has received a quote from Neighbourhood Pride for £80, and the Chairman has received a quote for £120 to get the offending branches cut back to the wall, and cleared above head height. It was **agreed** to accept the Neighbourhood Pride quote. (BT,CB).
- It was reported that the trees overhanging the garage roofs at the Willows have not been dealt with. The Clerk is to contact Neighbourhood Pride again.
- Litter on the Playingfield Car Park was discussed. Councillor Taylor will suggest this area to the recently formed litter picking club.
- The Parish Council was informed that the son of the newsletter sponsor, Mr Dickinson, was involved in a serious road accident last month. It was **agreed** to send a get well card from the Parish Council. (AM,BT).
- Councillor Taylor reported that he would remove the remaining debris from the grooves in the footbridge at Roughbirchworth lane.
- Councillor Booth is to trim back the vegetation at the Pinfold.
- Any other matters would be included in later agenda items.

### **5. Business Matters.**

#### **a. Community Partnership Facilities**

- The Clerk is to write to the Solicitor regarding the draft lease document that they are preparing, and notify them of the September meeting date in the hope that it will be ready for then.
- Councillor Stanley reported on the recent OPSCC meeting. Work is ongoing by the Solicitor for registering the committee as a Charitable Trust. A clause regarding how the money left over at the end of the lease period is to be used was discussed. It was agreed at the meeting that the clause should state the use “sport and leisure”, and not “recreation” as suggested by the solicitor.
- Councillor Stanley reported that the planning permission for building land on the changing room site expires in April 2010. OUFCC will be asking the Planning department to extend this nearer the time.
- Funding for the project was discussed, and it was noted that the Rural Target fund prefer the architect led approach to a building project rather than the design and build approach that had been proposed by OPSCC.
- Councillor Booth is awaiting replies for several funding applications that OPSCC have made.

#### **b. Culvert Repair**

- Councillor Stanley has investigated the sump at the top of the field.

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- It was **agreed** to get the sump dug out to see how it is working. A mini digger and driver is required to remove the stones. Councillor Shaw will ask Impress Drives to quote for the work. It was **agreed** to go ahead with this if the cost is approximately £200 or less. (IS,IG).
  - Councillor Stanley reported that he hopes to meet with Mr Kilner as soon as possible with a view to requesting that BMBC contribute financially to the outfall section of the Culvert design. Councillor Stanley is to notify the Clerk of the outcome of this meeting. Mr Jowitt will then submit the design to the Environment agency and invitations to tender will be sent out by the Clerk.
  - Councillor Stanley left the meeting at this point.
- c. Memorial Garden**
- Councillors suggested wording for the stone engraving, and these were **agreed** (FS,IG). Councillor Shaw will now arrange for the stones to be engraved.
  - The Chair and Councillor Shaw are enquiring as to where to obtain the seat that Mrs Wood has requested. It is one that she has seen in Penistone.
  - Mr Mitchell will install a concrete base for the seat, at a cost of £150.
  - Mrs Wood has provided wording for the plaque engraving to the Chair.
  - Councillor Booth has a contact for plaque engraving.
  - Mr Pogson has notified the Chair that the electricity box belongs to YEDL, and that it was part of an agreement with the former land owner. He is looking into it, so that YEDL can remove it.
  - Regarding the mowing of the memorial garden site. Some Councillors have had a look at the site, and it was agreed that it will be possible to mow this area.
- d. Oxspring Fishery**
- In the absence of Councillor Chitoriski this item will be on the next agenda.
- e. Longley Ings Open Space**
- Councillors Stanley and Shaw are still to carry out a survey of the residents to find out their thoughts about this piece of land; this will be on the next agenda.
- f. Boules Pitch**
- Councillors Stanley and Chitoriski are to look into this proposal. This item will be on the next agenda.
- g. Other Business**
- It was **agreed** that the Chair and Clerk work together during the summer to pay any amounts outstanding which can not wait until September to be paid. (CB,IG).
  - The maintenance work by Mr Mitchell on the play area is due to commence shortly. This is expected to be less than £1500.
  - The Planter Competition for 2009 is due to be judged before the next meeting. The Clerk and Councillor Shaw will judge the planters at the end of July. There are to be 3 cash prizes. (1st, 2nd and 3rd).
  - Councillors and the Clerk informed the meeting of any dates that they would be away during the summer recess.
  - Councillor Mills reported that 4 highway marker posts on Sheffield Road near the trough planter were loose, one of which has fallen over. The Clerk is to report this to BMBC.
  - Councillor Mills reported that a member of the public had complained about the state of the roads in Oxspring, in particular Long Lane. He has provided a newspaper article that refers to a Councils Statutory Duty to maintain the roads to a certain level. The Clerk is to report the state of the road to the Highways department of BMBC and forward the article to them.

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- Councillor Mills left the meeting at this point.

## 6. Financial Matters

### a. Balances and Transfers

- There was one transfer during the month.

#### Transfers

Date	Ref	Name	Service/Item	Amount	Account
15 Jun 09	TRF	D/A to C/A	Bank Transfer	1000.00	BANK TRANSFERS

- The closing balances for the 30th June 2009 were: c/a £1406.68, d/a £6156.66, Imprest a/c £29.27.

### b. Payments and Receipts

The following items were presented and **agreed** for payment. (CB, BT)

#### Payments

Date	Ref	Name	Service/Item	Amount	Account
<b>Current Account</b>					
6 Jul 09	16/101633	Dell UK	Ink Cartridges	35.98	ADMINISTRATION
6 Jul 09	17/101634	Pennine Playgrounds	#Glue Cartridges	29.21	MAINTENANCE
6 Jul 09	18/101635	BMBC	Removal of asbestos sheets	345.00	MAINTENANCE
6 Jul 09	19/101636	St Aidans Church	Hall Hire Windfarm Meeting	21.00	ADMINISTRATION
6 Jul 09	20/101636	St Aidans Church	Hall Hire Jul - Oct	60.00	ADMINISTRATION
15 Jul 09	DD	Yorkshire Water	Water bill allotments	40.98	ALLOTMENTS
21 Jul 09	SO	Stephanie Tolson	Clerks Salary	437.54	WAGES, PAYE, NI, PENS., EXI
22 Jul 09	SO	Stephanie Tolson	Imprest Account	15.00	BANK TRANSFERS

#### **Deposit Account**

18 Jun 09	929	HSBC	Bond Reinvestment	63000.00	INVESTMENTS
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#### Receipts

Date	Ref	Name	Service/Item	Amount	Account
<b>Current Account</b>					
11 Jun 09	CR	Penistone Footpath Runners	Donation to sports club house	30.00	RECEIPTS
<b>Deposit Account</b>					
5 Jun 09	CR	HSBC	Deposit A/c interest	1.86	INTEREST on INVTS & A/CS
18 Jun 09	929	HSBC	Bond Maturity	53000.00	INVESTMENTS
18 Jun 09	929	HSBC	Bond Interest	53.44	INTEREST on INVTS & A/CS

### c. Other Financial Matters

- None

## 7. Planning Matters

### a. Planning Applications.

- There was one Planning Application for consideration by the Council.

1. 2009/0744 – 6 Foxfield, Conservatory.

This application was not available at the meeting. It was **agreed** that there were no observations by those that had already seen the application. (CB,IG).

## 8. Administrative Matters.

### a. Correspondence

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- A list of correspondence had been circulated, and the Clerk added to this with recently received items. All other items requiring discussion by the Council were discussed under the relevant agenda items.
- An invitation by the Penistone Mayor to a Civic Service in July was circulated. No one was available to attend.
- It was noted that items in circulation must be brought to the monthly meetings so that they can be circulated by their deadlines, or discussed at the meetings.

### **b. Items to Report**

- Councillor Shaw reported that some fencing at the Anthills alongside the steps down to the TPT has a large gap under it. This has been caused by undergrowth being set fire to. On the other side of the fence is the railway line, and therefore this gap is a health and safety risk. The Clerk will report this to the TPT officer and Network Rail.

### **9. Other Matters**

#### **a. Emergency Items**

- None reported.

#### **b. Matters for future discussion.**

Community Partnership Facilities, Culvert repair, Memorial Garden, Oxspring Fishery, Longley Ings Open Space, Boules Pitch.

### **7. Date and Time of the Next Meeting.**

**The next full meeting will be on Monday 7th September 2009 at Saint Aidan's Church at 7pm.**

**Signed this day \_\_\_\_\_ 2009.**