

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 7th December 2009,

At

7pm in Saint Aidan's Church.

1. Attendance.

a. In Attendance.

Councillor I. Goldthorpe	(IG)	(Chair)
Councillor I. Stanley	(IS)	(Vice Chair)
Councillor C. Booth	(CB)	
Councillor A Mills	(AM)	
Councillor B. Taylor	(BT)	

Mrs Stephanie Tolson (Clerk), Borough Councillor Robert Barnard (RB).

b. Apologies.

Apologies were received and accepted from Councillor F Shaw and Councillor R Chitoriski (CB,BT).

2. Prioritisation of Agenda Items.

None

3. Community Matters.

- Councillor Barnard informed the Council that the Sheephouse Heights Wind Farm application is due to go before the Planning Board in December. He will advise the Clerk when he knows whether it is proposed for approval or refusal. He informed the Council that Sheffield Council and the Peak Park Authority have objected.
- Councillor Barnard informed the Council that there had been a mobile speed camera on Roughbirchworth Lane in November, and 5 cars had been caught with prosecutions pending.
- Councillor Barnard also agreed to provide the results of the speed strips that have been placed at the edge of the village.
- Councillor Barnard is to provide the Clerk with details of possible grant funding that he is aware of for the Culvert repair.

a. Public Participation Adjournment.

None

4a. Minutes of the Meeting held on Monday 2nd November 2009, and Matters Arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS,IG). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- Regarding the two dead trees on the Village Green, Councillor Taylor is still waiting to speak to Jo Birch from BMBC to see how low the stumps should be cut from a safety perspective. They will then be chopped accordingly.
- Councillor Booth reported on the planting of Whips at the Anthills. There had been a good turnout and 100 were planted within an hour. The plants were paid for by Oxspring Heritage Group.
- The grass cutting along the back of the West Crescent allotments was discussed. The Chair is going to cut back the grass at the sides, where it hasn't been cut by Grounds Maintenance. Councillor

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Taylor is going to contact Grounds Maintenance about the cutting of this area, as it is not being cut to the width that was originally agreed.

- Councillor Booth reported that now that the water leak has been repaired, there is a trench along the Trans Pennine Trail where the water had been running. The surface of the trail needs repairing/filling in from Roughbitchworth Lane to Mayfield. The Clerk will report to BMBC and the Rangers. Councillor Barnard informed the Council that there are plans to resurface large parts of the TPT due to the building of the new ALC in Penistone, as part of a “safe walking to school” initiative. This includes from Roughbitchworth Lane to Penistone. He will enquire whether this can be extended slightly further to repair the damaged surface from Roughbitchworth Lane to Mayfield.
- The Clerk has informed BMBC regarding the grass cutting requirement at Gordon’s Garden. The Council thanked the Chair for cutting it this year.
- Councillor Stanley informed the Council that the phone box at Edyfield Road is now working, and the broken glass has been cleared.
- Councillor Booth reported that as a result of the recent newsletter, OPSCC had heard from two people offering to volunteer towards the project.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Community Partnership Facilities

- Councillor Stanley reported on the recent OPSCC meeting. OPSCC have enlisted Helen Goldsby-West to write a business plan. This will be self funded via a grant.
- The business Plan will include identifying potential funders. A Business Plan will be required to apply for funding.
- Councillor Booth notified the Council that they are applying to an organisation called “Pro Help” whereby they can receive 20 hours of free advice from different specialists.
- OPSCC is now a registered charity.
- The Clerk is to write to OPSCC explaining the delay in receiving the lease document. (BT,AM). This is required as evidence for OPSCC to obtain the second half of their funding from a grant provider.
- The estimated fees for the Parish Councils solicitor to draw up the lease document were discussed. They are felt to be too expensive.
- The Solicitor requires OPC to sign a “Terms and Conditions of Business” (TCBO) contract before it will proceed further. The Council **agreed** to not sign the contract yet. (IS,IG).
- It was **agreed** that Councillor Booth would arrange a meeting with the Solicitor to discuss the estimated fee and the terms of the lease. If the fee can be reduced to £1500 by simplifying the document then Councillor Booth will sign a TCBO at the meeting. (IS,IG). Councillor Taylor will also attend the meeting.
- It was **agreed** that the bill from Wilby’s Chartered Surveyors and the Solicitors bill would be paid from the Playingfield Drainage Earmarked fund, as this is where the balance of the Community Building fund was placed. (CB,IS).

b. Culvert Repair

- The Clerk is to provide the design drawings to Councillor Stanley, who wishes to pass them to another prospective tenderer. A tender deadline of 15th January was **agreed**. (CB,IG).
- A date for a Culvert Repair meeting will be set at the January meeting. This will be to discuss quotes and funding.

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c. Gordon's Memorial Garden

- Oxspring Heritage Group has planted an Oak tree in the garden.

d. Oxspring Fishery

- Nothing was reported in the absence of Councillor Chitoriski.

e. Longley Ings Open Space

- Councillors Stanley and Shaw are still to carry out a survey of the residents to find out their thoughts about this piece of land; this will be on the next agenda.

f. Boules Pitch

- Councillors Stanley reported that he has some information that he will bring to the next meeting.

g. Other

- None.

6. Financial Matters

a. Balances and Transfers

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
3 Nov 09	TRF	D/A to C/A	Bank Transfer	1000.00	BANK TRANSFERS

- The closing Balances for 30th November 2009 are c/a £1009.68 and d/a £5221.15, Imprest a/c £34.22.

b. Payments and Receipts

Payments amounting to £2410.60 were presented and **agreed** for payment. (CB,IS)

c. Other Financial Matters

- It was **agreed** to renew the High Interest Bond at £52,000. (CB,BT).

7. Planning Matters

a. Planning Applications.

- The large Turkey at the top of Bower Hill was discussed. The Clerk is to enquire with the Planning department whether permission has been obtained, as it could cause a distraction to drivers.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items
- A request for a Polytunnel at Roughbirchworth Lane allotments of height 2.43m was discussed. It was **agreed** to approve provided the height meets the requirements for structures not requiring planning permission. Structures must not be more than 2.5m. This request is therefore approved. (IS,IG).
- The invitations to Christmas church services by the Mayors of Barnsley and Penistone were discussed. No one is available. The Clerk will reply.

b. Items to Report

- The Chair reported that the bin stand at the play area had been run over again and will now not be replaced.
- The Wall toppers at the Village green were discussed, and will be fixed in due course. Councillor Taylor will paint the car park signs in the spring.

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- A date of Monday 18th January was set for the Finance Sub Committee meeting at 8pm at Councillor Booths house. Councillors Booth, Taylor, Shaw and the Clerk to attend.
- Councillor Mills reported that people park on the double yellow lines outside the post office. The Clerk is to report to BMBC's Parking enforcement officers.
- Councillor Mills would like to plant some winter plants in the trough on Sheffield Road. It was **agreed** that the Council would pay up to £30 towards this. (CB,BT).
- The Chair reported that the Village Christmas tree has been put in place and would be decorated on Saturday.
- Recent flooding under the bridge on Sheffield Road and at the bottom of Bower Hill is to be reported to Highways.
- The Clerk is to thank Highways for the drainage rerouting work that has taken place at Thurgoland Bank Bridge.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Culvert repair, Oxspring Fishery, Longley Ings Open Space, Boules Pitch.

7. Date and Time of the Next Meeting.

The next full meeting will be on Monday 4th January 2010 at Saint Aidan's Church at 7pm.

Signed this day _____ 2010.