

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 7th September 2015

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(IG)	(Chair)
Councillor A Walker	(AWa)	(Vice Chair)
Councillor E Gratton-Rayson	(EG)	
Councillor G Sedgwick	(GS)	
Councillor F Shaw	(FS)	
Councillor I Stanley	(IS)	

Mrs Stephanie Tolson (Clerk), Paul Whitehouse (Barnsley Chronicle).

b. Apologies

Apologies were received and accepted from Councillor A Mills (IS,AW).

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None

4a. Minutes of the Meeting held on Monday 13th July 2015, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (IS,AW). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk reported the street lighting problems again and the issue is now resolved.
- Councillor Stanley met with J Openshaw and viewed the keep Britain dog fouling posters. It was agreed to apply for ward alliance funding for 20 signs and 10 bin stickers. The Clerk will arrange.
- Councillor Walker reported that Councillor Mills had spoken to the BMBC Dog Warden and they had confirmed that if you have seen someone allowing their dog to foul, then please let the Warden know and a patroller will attend the area at the anticipated time.
- The replacement zip wire is on order. There have been issues as the company that were contracted to do the replacement have gone into liquidation at the beginning of September. Another company has now been instructed and the details are currently being finalised.
- The replacement boards for the log train are being delivered this week.
- The Flag pole was discussed, and quotes were viewed. The Clerk will order the 8m pole from Flagpoles express at the price of £613.46.
- The new noticeboard is ready for installation, and it will hopefully be installed this week.
- A license has been obtained from Ordnance Survey mapping, and therefore the Parish Council now has access to free maps.
- The yellow lines on Roughbitchworth have now been painted.
- The Clerk reported the railings at Longley Ings green space and the damaged bollards opposite the Willows to BMBC.
- The Clerk reported the plants growing out of the electricity substation on Sheffield Road. Councillor Walker believes that these have now been removed.

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- Councillor Sedgwick reported that he will be meeting with Mr Rivett about the website during the next month hopefully.
- The Clerk and Councillor Shaw judged the planter competition and the winners in order were J Wainwright, S Garside and C Langley. It was agreed to increase the prize fund to £50, £30 and £20 respectively. It was agreed that in future years volunteer parishioners would judge the competition.
- The Clerk and Chair had obtained prices to replace the rotting timbers on the large multi-play unit. It was agreed to purchase the timbers from AE Evans at a price of £376.32. The Clerk will place the order.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- Councillor Walker updated the Council on the NP progress.
- She informed the Council that another FOI request had been received. Advice from the YLCA has been sought. The information requested was discussed briefly. The Clerk will respond to the FOI.
- The previous FOI request was responded to in July.
- The first draft of the Neighbourhood Plan was circulated. It is still in progress and the committee are having meetings over the next couple of weeks to make amendments.
- Once the draft is complete it will be distributed to the village and there will be some open days held to enable the public to comment. Following that and any changes made, the plan will then have a formal 6 week consultation.
- The plan is roughly following the same timetable as BMBC's local plan.
- It was noted that a statement on the Oxspring Fields website states that their plans facilitate the aspirations of the NP and the PC. As this is clearly not the case, the Clerk will request the removal of the statement.
- A letter and documents received from PB Planning was circulated. This was discussed and it was agreed that the Clerk send a reply.

b. Playingfield Footpath

- The Chair and Clerk presented quotes for planings for resurfacing the playingfield footpath. It was agreed to accept the quote of £5/tonne delivered obtained by the Chair.
- 20 tonnes will be required.
- The Chair will arrange the delivery to the carpark.
- It was noted that some of the trees on the banking need cutting back. The Chair will speak to Bill Taylor.

c. Titivators

- Councillor Sedgwick gave an update from the Titivators.
- The problems in the playingfield car park with litter and drug packets were discussed. The Titivators will continue to litter pick. The Clerk will re-report the problems to Penistone Police, requesting that the area is patrolled regularly.
- The old Bower Hill Bridge has been cleared and can be kept clear with spraying.
- Graffiti on the TPT Bridge has been removed.
- The Laurels at Gordon's Garden have been trimmed.
- The Japanese Knotweed at the bottom of the Anthills steps near the TPT was discussed. It was noted that the TPT rangers have been removing Japanese Knotweed on the Trail. The Clerk will report the knotweed near the steps to Sarah Ford of BMBC.
- The Christmas tree area needs clearing, the Titivators will do this.
- It was noted that the Laurels at the back of the playarea need cutting back. The Titivators will arrange.

d. Electricity for the Christmas Tree

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- It was noted that Mrs Hodgson is pleased to be able to help by allowing her socket to be used for lighting the Christmas tree.
- It was agreed to light the tree from the 1st of December, or the first weekend in December.
- The Chair will obtain a price for a Christmas tree of a similar size to 2014.
- It was agreed that the lights should be PAT tested annually.

e. Other Business

- It was noted to put Oxspring Open Gardens on agendas going forward.
- Councillor Gratton-Rayson is trying to get a group together.
- The Clerk will obtain a list of TPO's for the village.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (FS,IS)

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
7 Sep 15	23/101953	Saint Aidans	Hall hire	106.25	ADMINISTRATION
7 Sep 15	24/101954	Amazon	Printer inks	47.66	ADMINISTRATION
7 Sep 15	25/101955	Kirkwells Ltd	#NP first draft	1440.00	AGENCY SERVICES
7 Sep 15	26/101956	A Walker	#Petrol for titivator equipment	5.90	MAINTENANCE
7 Sep 15	27/101957	J Wainwright	Planter prize	50.00	S. 137 PAYMENTS
7 Sep 15	28/101958	S Garside	Planter prize	30.00	S. 137 PAYMENTS
7 Sep 15	29/101959	C Langley	Planter prize	20.00	S. 137 PAYMENTS
7 Sep 15	30/101960	AE Evans Ltd	#Timber for multi play unit	451.59	MAINTENANCE
21 Sep 15	SO	S Tolson	Clerks salary	533.74	WAGES, PAYE, NI, PENS., EXF
21 Sep 15	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

Deposit Account

11 Aug 15	HSBC	Money Market reinvestment	38000.00	INVESTMENTS
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Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
11 Aug 15	CR	HSBC	Money market maturity	38000.00	INVESTMENTS
11 Aug 15	CR	HSBC	Money Market interest	33.52	INTEREST on INVTS & A/CS

Deposit Account

None

b. Balances and Transfers

- There was one transfer during the month.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
13 Jul 15	TRF	HSBC	Bank transfer d/a to c/a	2000.00	BANK TRANSFERS

- The closing Balances for 31st August 2015 are c/a £2255.24 and d/a £14303.33, Imprest a/c £66.88.

c. Other Financial Matters

- The Financial Accounts for the Year Ending March 15 have been approved by the external Auditor BDO Stoy Hayward, with no issues arising.

7. Planning Matters

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a. Planning Applications.

- There were no planning applications for consideration.

8. Administrative Matters.

a. Correspondence

- The correspondence re the Clean & Tidy project was discussed. It was decided to submit a request for Castle Dam car park area to be litter picked and strimmed under the remit of the project.
- The BMBC revised statement of community involvement consultation was discussed. The Clerk will respond to the consultation with the comments made.
- A request to be able to remove some trees from plot 1 of the Roughbitchworth allotments was discussed. One tree is inside the plot, the other is on highways land outside the plot. Councillor Gratton-Rayson will take a look at the tree on Parish Council land.
- The request to run a boot camp at the playingfield was discussed. It was agreed that the organizers could use the field for September, and to then come and see the Council next month to discuss a donation if it is successful. It was noted that users should use the playingfield car park.

b. Items to Report

- Councillor Walker referred to an email she had received from an allotment tenant at the Willows regarding fencing at the back of the plots. Councillor Stanley will visit the tenant to explain the situation.
- Councillor Stanley reported a broken manhole nr 14 The Willows. The Clerk will report to Berneslai homes.
- Councillor Stanley reported the state of the wall at the back of the Omega estate. Bricks are falling onto the pavement from it. The Clerk will report to BMBC.
- Councillor Stanley reported that someone is selling motor vehicles by placing them on the grass verges on Sheffield Road. He will forward the number plate to the Clerk and she will report it BMBC.
- It was reported that the post for the style at Berrywell is loose. The Clerk will report to the footpaths officer.
- Councillor Shaw reported that the pins holding the clamps in on Willow Bridge are loose. The Clerk will report to BMBC.
- Councillor Walker mentioned the state of the back yard of the Waggon & Horses. It was noted that this had been discussed before, and the reply received from the owners was noted.
- Councillor Gratton-Rayson provided details of a spraying certificate course that she would like to attend. It was agreed for her to attend a 2 day course with Shipley College at £398. The Clerk will provide an order.
- It was noted that spraying equipment would be needed. Councillor Gratton-Rayson will get quotes.
- Councillor Sedgwick mentioned that the playingfield car park surface and gates are in need of maintenance. The Chair stated that he would get a quote for tarmacing.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Playingfield footpath and car park surface, Titivators update, Oxspring Open Gardens.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 5th October 2015 at Saint Aidan's Church.

Signed this day _____ 2015.