

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

20th August 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 1 September 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 7th July 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 The quote for the Sycamore tree at the Rookery was accepted with Ridgwick tree services.
 - 5.2 The tree works at the TPT have been completed by Ridgwick tree services.
 - 5.3 The additional bags of mulch were ordered & received for the various Titivator sites.
 - 5.4 The Clerk contacted BMBC re the cutting of the Anthills. They have agreed to cut in September.
 - 5.5 Cllrs Stanley & Harley to complete Register of Interests.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None.
7. To receive and note the following planning decision/information:
 - 7.1 2025/0284 – Development of six residential dwellings with landscaping and associated infrastructure - Land West of Millstones – approved.
8. **Matters requested by councillors:**
 - 8.1 To discuss trees on the boundary with Wood Cottages in the play area.
 - 8.2 To receive a report on the Community Allotment & Orchard.
 - 8.3 To receive a report from the Titivators.
 - 8.4 To consider the latest play area inspection report.
 - 8.5 To discuss any allotment issues.
 - 8.6 To discuss the fencing on the Lower RB (Paddock) houses.
 - 8.7 To discuss location for OUFC Portaloo.
 - 8.8 To discuss feedback from the Japanese Knotweed meeting.
 - 8.9 To discuss plans re building on field with OUFC.
 - 8.10 To discuss damaged gate at allotment & fencing on Roughbirchworth lane. (GS)
9. To receive and consider for decision any recommendations from the Council's Committees:
 - 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 31 July 2025
 HSBC Current Account - £4,257.81
 HSBC Savings Account- £7,418.84
 Money Market Account - £27,000.00
- 10.2 To receive and note a bank reconciliation to 31 July 2025 (enclosed at end of agenda)
- 10.3 To receive a Receipts & Payment report to 31 July 2025 (enclosed at end of agenda)
- 10.4 To receive a budget versus actual report to 31 July 2025 (enclosed at end of agenda)
- 10.5 To approve the following accounts for payment (all payments since the last meeting):

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
21/07/2025	29	Online Playgrounds	Repairs to Lapset Waltz	73.68
21/07/2025	30	Shaw Toilet Hire	RB dig toilet hire	516.00
01/08/2025	31	Garden Style	Ground Maintenance Field	300.00
04/08/2025	DD	Ovo Energy	Playingfield electricity	22.00
12/08/25	32	Online Playgrounds	Repairs to Lapset Waltz	63.12
19/08/2025	33	Ridgwick Tree services	tree works tpt	660.00
01/09/2025	34	S Tolson	August expenses clerk	60.51
04/09/2025	DD	Ovo Energy	Playingfield electricity	22.00
				1717.31
Deposit Account				
none				
				0.00
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
19/07/2025	cr	YASH	RB dig grant	3500.00
05/08/2025	cr	O UFC	Pitch maintenance contribution	210.00
				3710.00
Deposit Account				
None				
				0.00
Transfers				
Date	Ref	Name	Description	Amount
none				

- 10.6 To note the following payments previously authorised:
 10.5.1 Clerk's salary (August & Sept 25) and HMRC paye.
- 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

- 11.1 HSBC have confirmed that there will no longer be a monthly account fee on our bank account.

12. **To receive items to report from Councillors**

- 13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

- 14.1 To note the local government pay increase of 3.2% for Clerks to be backdated to April 2024.

15. To confirm the date of the next meeting as Monday 6 October 2025.

Bank Reconciliation as at 31/7/2025	
	£
Balance per bank statements	
Current Account	4,257.81
Deposit Account	7,418.84
Money Market Account	27,000.00
	38,676.65
Less Uncleared cheques:	
	-
Add: uncleared receipts:	
	-
Adjusted bank balance:	38,676.65
balance per Cashbook	
Variance	38,676.65

Current Earmarked Funds	Bal Apr 25	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	1147.74		-529.83		617.91
Playingfield	5940.00				5940.00
Sports Pavillion	2331.46				2331.46
Roughbirchworth Excavation	220.73	3500.00	-430.00		3290.73
BMBC grant for gardens maintenance	662.40		-662.40		0.00
Total	11410.20	3500.00	-1622.23	0.00	13287.97
General Fund	11590.12	26051.04	-12252.48		25388.68
Total Funds	23000.32	29551.04	-13874.71	0.00	38676.65

Oxspring Parish Council

Receipts & Payments Account 2025/26 Month ending July 25

	Total Funds £
Receipts:	
Precept	24370.00
Precept LCT Grant	1070.00
Grants	3500.00
Allotment Rent	260.00
Hanging Basket Sponsorship	158.00
Donations	0.00
Bank Interest	188.04
Gas Governor Rent	5.00
VAT Recovered	0.00
Total Receipts	<u>29551.04</u>

Payments:	
Grounds Maintenance	1829.70
Maintenance Other	883.20
Playarea maintenance/equip	378.70
Playingfield Maintenance	600.48
Planters/baskets/Trees/Xmas Tree	3971.15
Playarea Inspections	0.00
Staff Costs	4178.08
Office/ postage/ Stationery	70.90
Subscriptions	518.00
Insurance	0.00
Training	0.00
Audit Fees	300.00
Room Hire	0.00
Allotments	360.00
Equipment/Assets	0.00
Donations	250.00
Project works	516.00
Sundries/bank charges	18.50
Total Payments	<u>13874.71</u>

SURPLUS/ (DEFICIT)	15676.33
Balance b/f	23000.32
Balance c/f	<u>38676.65</u>

Represented by:	
Current Account	4257.81
Deposit Account	7418.84
Money Market Account	27000.00
Total Monetary Assets	<u>38676.65</u>