

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

24th September 2023

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 2 OCTOBER 2023** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
3.
 - 3.1 To receive, consider and decide upon any applications for dispensation
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 4 September 2023, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 G Hinchliffe has been invited to attend the meeting to be co-opted.
 - 5.2 The Chair is to update on the new bench proposal for the Pinfold.
 - 5.3 The owners of the overhanging bushes on East Road were contacted. They have now been cut back.
 - 5.4 The Christmas tree has been ordered and the neighbouring property contacted for permission to use the electricity. They enquired re a contribution to electric.
 - 5.5 Whole Council Training with the YLCA has been arranged for the 24 March 24.
 - 5.6 Road repairs at Roughbirchworth Lane cross roads are underway.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None
7. To receive and note the following planning decision/information:
 - 7.1 2022/0257 – Cedarwoods – 2 Storey extension – **Approved**
 - 7.2 2023/0357 – Roughbirchworth Lodge – variation to condition 2 (double driveways, new house type – under consideration
 - 7.3 2023/0418 – Roughbirchworth Lodge – variation to condition 3 (remove affordable housing – under consideration
 - 7.4 2023/0675 – Land adjacent to Smithy House – demolition of changing rooms & 2 storey house - under consideration
 - 7.5 2023/0712 – Castle Hill House – Shepherds Hut – under consideration – under consideration
 - 7.6 2023/0714 – The bungalow Sheffield Road – demolition & new property – under consideration
8. **Matters requested by councillors:**
 - 8.1 To receive feedback on the installation of the SID on Sheffield Road.
 - 8.2 To consider the SID statistics.
 - 8.3 To receive a report on the Community Allotment & Orchard (Cllr Gratton-Rayson)

- 8.4 To receive a report from the Titivators (Cllrs Sedgwick, Gratton-Rayson)
 - 8.5 To consider the latest playarea inspection report.
 - 8.6 To receive items for the Winter newsletter. (all)
 - 8.7 To discuss the watering of the Willows planters for next Summer.
9. To receive and consider for decision any recommendations from the Council's Committees:
- 9.1 None
10. **Financial matters:**
- 10.1 To receive and note current bank balances as at 30 September 2023
 HSBC Current Account - £798.52
 HSBC Savings Account- £8507.31
 - 10.2 To receive and note a bank reconciliation/Finance Report to 30 September 2023
 (enclosed at end of agenda)
 - 10.3 To approve the following accounts for payment:

Payments					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
2 Oct 23	29	ROBERT BARKER GARDEN	GRASS CUTTING PLAYAREA	350.00	MAINTENANCE CONTRACT
2 Oct 23	30	PKF LITTLEJOHN LLP	EXTERNAL AUDIT	378.00	ADMINISTRATION
2 Oct 23	31	ELAN CITY LTD	SOLAR SID	2483.89	CAPITAL SPENDING (Asset
4 Oct 23	DD	OVO ENERGY	ELECTRICITY PLAYINGFIELD	15.00	MAINTENANCE PLAYINGFIE
				3226.89	
Deposit Account					
NONE					
				0.00	
Receipts					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
7 Sep 23	CR	HSBC	MONEY MARKET INTEREST	214.50	INTEREST on INVTS & A/CS
24 Sep 23	CR	TRUNCE RUNNERS	DONATION TO FIELD MAINT	450.00	DONATIONS
				664.50	
Deposit Account					
1 Sep 23	CR	HSBC	INTEREST	54.72	INTEREST on INVTS & A/CS
				54.72	
Transfers					
Date	Ref	Name	Service/Item	Amount	Account
13 Sep 23	TRF	HSBC	BANK TRANSFER	2500.00	BANK TRANSFERS

- 10.4 To note the following payments previously authorised:
 - 10.4.1 Clerk's salary (September 23) and HMRC
 - 10.5 To receive a report on earmarked funds.
 (Enclosed at end of agenda)
11. **Correspondence received:**
 To receive information on the following new correspondence and decide further action where necessary
- 11.1 T Dickinson, Penistone Council re s106 funds for phase 3 playarea works
 - 11.2 S Dickinson, Hunshelf Amble, requested to use field 28 December
12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting
14. **Employment matters:**
 - 14.1 To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at item 13.3 to being prejudicial to the public interest
 - 14.2 To arrange a date for the Clerks appraisal
15. To confirm the date of the next meeting as Monday 6 November 2023.

Receipts and Payments YTD	
(incl current month)	
Receipts	
Precept	21,190.00
Precept LCT grant	1,070.00
Play equipment grants	-
Excavation grant	-
Allotments	240.00
Bank interest/refund	457.68
Donations	450.00
Gas Governor rent	5.00
Hanging Basket sponsorship	-
VAT recovered	-
Total Receipts	23,412.68
Payments	
Contracts gnd maint	2,188.43
Maintenance other	639.06
playarea maintenance/equipment	3.50
playingfield maintenance	221.64
Planters/baskets/christmas tree	3,574.83
Staff costs	4,474.19
Storage container	2,425.00
SID	2,069.91
playarea inspections	-
postage/stationery/office	185.36
Subscriptions	474.00
Administration	110.72
S 137 payments/donations	-
Insurance	-
Room hire/meeting costs	-
Newsletter printing	-
Audit	505.00
Allotments	88.35
Other payments	-
VAT on payments	1,686.05
Total Payments	18,646.04
Surplus (Deficit)	4,766.64
Balance Bought forward Apr 23	26,635.81
closing balance Mar 24	31,402.45
Bank accounts cashbook 30/9	32,305.83
Bank accounts statements 30/9	32,305.83
Difference	-

Current Earmarked Funds				
	Bal Apr 23	Yr to Date Spend	Yr to Date Receipts	Bal c/f
Play area new equipment	3004.88			3004.88
General Maintenance	1727.15			1727.15
Community allotment	566.16			566.16
Titivator Group	424.58	114.93		309.65
Elections	3000.00			3000.00
Playingfield	6760.00			6760.00
Sports Pavillion	2331.46			2331.46
Roughbitchworth Excavation	1843.93			1843.93
Neighbourhood Plan	231.25			231.25
Total	19889.41	114.93	0.00	19774.48

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