

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

27th February 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 3 MARCH 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 3 February 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Cllr Harley to confirm if his email up and running.
 - 5.2 BMBC confirmed that they are still chasing Northern PowerGrid re the lights that are out on Sheffield Road & Cllr Burnett has also chased with BMBC and Northern Powergrid.
 - 5.3 The Clerks laptop was purchased and is now set up.
 - 5.4 Christmas Tree installation procedure is now in place and parts received.
 - 5.5 Cllr Barnard reported after the last meeting that a new bin is on order for Roughbitchworth Lane near the TPT.
 - 5.6 Re the dry stone wall repairs on Sheffield Road, Gareth has agreed to do, and is arranging with the company that did the damage.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None.
7. To receive and note the following planning decision/information:
 - 7.1 2024/1047 – 15 Psalters Drive – single storey side extension - approved.
8. **Matters requested by councillors:**
 - 8.1 To discuss grass cutting playingfield with OUF.C.
 - 8.2 To discuss any allotment issues.
 - 8.3 To receive a report on the Community Allotment & Orchard.
 - 8.4 To receive a report from the Titivators.
 - 8.5 To consider the latest playarea inspection report.
 - 8.6 To discuss hanging baskets issues.
 - 8.7 To receive SID readings.
9. To receive and consider for decision any recommendations from the Council's Committees:
 - 9.1 None

10. **Financial matters:**

10.1 To receive and note current bank balances as at 28 February 2025

HSBC Current Account - £2110.41

HSBC Savings Account- £11261.83

Money Market Account - £10000.00

10.2 To receive and note a bank reconciliation to 28 February 2025 (enclosed at end of agenda)

10.3 To receive a Receipts and Payment report to 28 February 2025 (enclosed at end of agenda)

10.4 To approve the following accounts for payment (all payments since the last meeting):

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
03/03/25	70	Dell	Laptop for Clerk	480.59
03/03/25	71	Amazon	parts for xmas tree install	131.39
03/03/25	72	St Aidans	Hall hire	90.00
03/03/25	73	Gallagher Insurance	PC insurance	1209.29
03/03/25	74	S Tolson	Clerks expenses	8.32
12 Feb 25		HSBC	Bank charges	8.00
25 Feb 25		HSBC	Bank charges	8.00
				1935.59
Deposit Account				
NONE				0.00
				0.00
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
28 Feb 25	CR	various	hanging basket sponsorship Feb	1617.00
				1617.00
Deposit Account				
None				
				0.00
Transfers				
Date	Ref	Name	Description	Amount
none				

10.5 To note the following payments previously authorised:

10.5.1 Clerk's salary (February 25) and HMRC paye.

10.6 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

14.1 None.

15. To confirm the date of the next meeting as Monday 7 April 2025.

Bank Reconciliation as at 28/2/2025		
		£
Balance per bank statements		
Current Account		2,110.41
Deposit Account		11,261.83
Money Market Account		10,000.00
		23,372.24
Less Uncleared cheques:		
		-
Add: uncleared receipts:		
		-
Adjusted bank balance:		23,372.24
balance per Cashbook		23,372.24
Variance		-

Current Earmarked Funds	Bal Apr 24	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	2841.71		-1895.00		946.71
General Maintenance	1727.15		-871.38	-855.77	0.00
Community allotment	566.16		-405.00		161.16
Titivator Group	309.65		-160.72	1500.00	1648.93
Elections	3000.00			-3000.00	0.00
Playingfield	7060.00	400.00	-1520.00		5940.00
Sports Pavillion	2331.46				2331.46
Roughbirchworth Excavation	1703.93		-1483.20		220.73
Neighbourhood Plan	231.25			-231.25	0.00
Ambles Revenge Donation for Roses	0.00	100.00			100.00
BMBC grant for gardens maintenance	0.00	927.57	-265.17		662.40
Total	19771.31	1427.57	-6600.47	-2587.02	12011.39
General Fund	8483.88	28950.76	-28660.81	2587.02	11360.85
Total Funds	28255.19	30378.33	-35261.28	0.00	23372.24

Oxspring Parish Council

Receipts & Payments Account 2024/25 Month ending Feb 25

Total
Funds
£

Receipts:

Precept	22930.00
Precept LCT Grant	1070.00
Grants	927.57
Allotment Rent	301.00
Hanging Basket Sponsorship	1827.00
Donations	500.00
Bank Interest	828.89
Gas Governor Rent	0.00
VAT Recovered	1993.87

Total Receipts **30378.33**

Payments:

Grounds Maintenance	5292.97
Maintenance Other	1377.88
Playarea maintenance/equip	2478.15
Playingfield Maintenance	1868.00
Planters/baskets/Xmas Tree	6806.53
Playarea Inspections	476.00
Staff Costs	10747.86
Office/ postage/ Stationery	433.24
Subscriptions	683.00
Insurance	0.00
Training	328.03
Audit Fees	652.00
Room Hire	375.00
Allotments	610.33
Equipment/Assets	580.59
S137 Payments	1000.00
Project works	1483.20
Sundries/bank charges	68.50

Total Payments **35261.28**

SURPLUS/ (DEFICIT) -4882.95

Balance b/f 28255.19

Balance c/f **23372.24**

Represented by:

Current Account	2110.41
Deposit Account	11261.83
Imprest Petty Cash Account	0.00
Money Market Account	10000.00

Total Monetary Assets **23372.24**