

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

2nd July 2025

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 7 JULY 2025** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 9th June 2025, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Cllr Harley to confirm if his email up and running.
 - 5.2 Re parking on Lower Roughbirchworth Lane, residents and the builder were written to. The problem appears to have stopped. BMBC are investigating the issue also.
 - 5.3 The dead tree at the allotments has been felled, but the TPT tree works have not been completed yet.
 - 5.4 BMBC have confirmed that they will complete the missing yellow lines.
 - 5.5 The repairs to the platform at the play area are complete.
 - 5.6 The accounts for 24/25 have been published on the website and are now with the external auditor.
 - 5.7 Re the land opposite Millstones, the parking on the verge was reported to BMBC but they cannot do anything unless we can tell them who the vehicle belongs to.
 - 5.8 Re the bottle banks that have appeared on Sheffield Road, BMBC have not given approval for these and have requested that the owner removes them.
 - 5.9 The Clerk reported the 20mph school warning sign to BMBC again.
 - 5.10 Mr Rivett has confirmed that he is working on a new accessible website for the Parish Council.
 - 5.11 Cllr Yems has reported that St Aidans are taking the TV proposal to their next meeting.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None.
7. To receive and note the following planning decision/information:
 - 7.1 2025/0038 – 6 Mount Pleasant: Erection of a single storey and first floor rear extension to dwelling – approved.
 - 7.2 2025/0266 - 23 Longley Ings, Oxspring - Erection of a single storey side and single storey rear extension – approved.
 - 7.3 2025/0284 – Development of six residential dwellings with landscaping and associated infrastructure - Land West of Millstones – under consideration.

8. **Matters requested by councillors:**
- 8.1 To discuss quote for dead tree at the Rookery.
 - 8.2 To receive a report on the Community Allotment & Orchard.
 - 8.3 To receive a report from the Titivators.
 - 8.4 To consider the latest play area inspection report.
 - 8.5 To discuss any allotment issues.
 - 8.6 To approve updated standing orders, financial regulations, review of financial internal controls, PC Risk assessment and IT policy.
 - 8.7 To discuss enquiries from OUFC re a Portaloo and a 3g pitch.
9. To receive and consider for decision any recommendations from the Council's Committees:
- 9.1 None
10. **Financial matters:**
- 10.1 To receive and note current bank balances as at 30 June 2025
 HSBC Current Account - £1,448.83
 HSBC Savings Account- £11,418.84
 Money Market Account - £27,000.00
 - 10.2 To receive and note a bank reconciliation to 30 June 2025 (enclosed at end of agenda)
 - 10.3 To receive a Receipts & Payment report to 30 June 2025 (enclosed at end of agenda)
 - 10.4 To receive a budget versus actual report to 30 June 2025 (enclosed at end of agenda)
 - 10.5 To approve the following accounts for payment (all payments since the last meeting):

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
04/07/2025	DD	Ovo Energy	Playingfield electricity	22.00
15/06/2025	18	Myyers Building supplies	bark for Gordons gdn & rose gdn	552.00
07/07/2025	19	Penistone Engineering Supplies	Swing repairs	6.40
07/07/2025	20	Online Playgrounds	Repairs to platform playunit	236.40
07/07/2025	21	Windmill Nursery	planters at Willows	400.00
07/07/2025	22	S Tolson	Clerk expenses	16.24
07/07/2025	23	Ridgwick Tree services	fell allotment tree	360.00
07/07/2025	24	Garden Style	Ground Maintenance Field	300.00
				1893.04
Deposit Account				
none				
				0.00
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
23/06/2025	cr	Mr Yates	Allotment rent	33.00
				33.00
Deposit Account				
None				
				0.00
Transfers				
Date	Ref	Name	Description	Amount
None				

- 10.6 To note the following payments previously authorised:
 - 10.5.1 Clerk's salary (July 25) and HMRC paye.
- 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

- 11.1 HSBC have confirmed that there will no longer be a monthly account fee on our bank account.

12. **To receive items to report from Councillors**

- 13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

- 14.1 None.

- 15. To confirm the date of the next meeting as Monday 1 September 2025.

Bank Reconciliation as at 30/6/2025		
		£
<u>Balance per bank statements</u>		
Current Account		1,448.83
Deposit Account		11,418.84
Money Market Account		27,000.00
		39,867.67
Less Uncleared cheques:		
		-
Add: uncleared receipts:		
		-
Adjusted bank balance:		39,867.67
<hr/>		
balance per Cashbook		
<hr/>		
Variance		39,867.67

Current Earmarked Funds	Bal Apr 25	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	1147.74		-253.83		893.91
Playingfield	5940.00				5940.00
Sports Pavillion	2331.46				2331.46
Roughbirchworth Excavation	220.73				220.73
BMBC grant for gardens maintenance	662.40		-662.40		0.00
Total	11410.20	0.00	-916.23	0.00	10493.97
General Fund	11590.12	26051.04	-8267.46		29373.70
Total Funds	23000.32	26051.04	-9183.69	0.00	39867.67

Oxspring Parish Council

Receipts & Payments Account 2025/26 Month ending June 25

	Total Funds £
Receipts:	
Precept	24370.00
Precept LCT Grant	1070.00
Grants	0.00
Allotment Rent	260.00
Hanging Basket Sponsorship	158.00
Donations	0.00
Bank Interest	188.04
Gas Governor Rent	5.00
VAT Recovered	0.00
Total Receipts	<u>26051.04</u>
Payments:	
Grounds Maintenance	180.00
Maintenance Other	552.00
Playarea maintenance/equip	42.81
Playingfield Maintenance	578.48
Planters/baskets/Xmas Tree	3571.15
Playarea Inspections	0.00
Staff Costs	3118.09
Office/ postage/ Stationery	54.66
Subscriptions	518.00
Insurance	0.00
Training	0.00
Audit Fees	300.00
Room Hire	0.00
Allotments	0.00
Equipment/Assets	0.00
Donations	250.00
Project works	0.00
Sundries/bank charges	18.50
Total Payments	<u>9183.69</u>
SURPLUS/ (DEFICIT)	16867.35
Balance b/f	23000.32
Balance c/f	<u><u>39867.67</u></u>

Represented by:

Current Account	1448.83
Deposit Account	11418.84
Money Market Account	27000.00
Total Monetary Assets	<u><u>39867.67</u></u>

<u>Budget v Actual 25/26</u>	To end June 25		
<u>Receipts</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Precept	24,370.00	24,370.00	-
Precept LCT grant	1,070.00	1,070.00	-
Grants	-	-	-
Allotments	1,400.00	260.00	1,140.00
Bank interest	705.00	188.04	516.96
Donations	500.00	-	500.00
Gas Governor rent	5.00	5.00	-
VAT reclaimed	3,000.00	-	3,000.00
Hanging Basket sponsorship	3,200.00	158.00	3,042.00
Total Receipts	34,250.00	26,051.04	8,198.96
<u>Payments</u>			
Contracts gnd maint	5,500.00	180.00	5,320.00
Maintenance other	1,500.00	552.00	948.00
playarea maintenance/equipment	1,000.00	42.81	957.19
playingfield maintenance	750.00	578.48	171.52
Planters/baskets/christmas tree	7,000.00	3,571.15	3,428.85
Salary	12,300.00	3,118.09	9,181.91
playarea inspections	500.00	-	500.00
postage/stationery/office	250.00	54.66	195.34
Subscriptions	700.00	518.00	182.00
Administration/bank charges	100.00	18.50	81.50
Insurance	1,300.00	-	1,300.00
Room hire/meeting costs	400.00	-	400.00
Audit	550.00	300.00	250.00
Allotments	500.00	-	500.00
Equipment/assets	900.00	-	900.00
S137 Payments	-	250.00	- 250.00
Project Work	-	-	-
Training	-	-	-
Contingency	1,000.00	-	1,000.00
Total Payments	34,250.00	9,183.69	25,066.31
Surplus (Deficit)	-	16,867.35	-16,867.35