

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

5th December 2023

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 11 DECEMBER 2023** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
3.
 - 3.1 To receive, consider and decide upon any applications for dispensation
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 13 November 2023, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 G Hinchliffe has been invited to attend the meeting to be co-opted.
 - 5.2 The new facebook page was set up in November.
 - 5.3 The hanging basket quote was accepted, approval is being sought from BMBC for new posts.
 - 5.4 To note information from BMBC re unauthorised camping and discuss.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None
7. To receive and note the following planning decision/information:
 - 7.1 2023/0357 – Roughbirchworth Lodge – variation to condition 2 (double driveways, new house type – under consideration
 - 7.2 2023/0675 – Land adjacent to Smithy House – demolition of changing rooms & 2 storey house - under consideration
8. **Matters requested by councillors:**
 - 8.1 To discuss allotment flooding at Roughbirchworth allotments and outcomes.
 - 8.2 To consider the SID statistics.
 - 8.3 To receive a report on the Community Allotment & Orchard.
 - 8.4 To receive a report from the Titivators.
 - 8.5 To consider the latest playarea inspection report. The new zip wire chain has been installed.
9. To receive and consider for decision any recommendations from the Council's Committees:
 - 9.1 None
10. **Financial matters:**
 - 10.1 To receive and note current bank balances as at 30 November 2023
HSBC Current Account - £2163.36

HSBC Savings Account- £4507.31

10.2 To receive and note a bank reconciliation/Finance Report to 30 November 2023 (enclosed at end of agenda)

10.3 To approve the following accounts for payment:

Payments					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
11 Dec 23	39	FENLAND LEISURE PRODU	#ZIP WIRE CHAIN & SEAT	195.80	MAINTENANCE PLAYAREA
11 Dec 23	40	WINDMILL NURSERY	CHRISTMAS TREE	185.00	PLANTERS/BASKETS/TREE
11 Dec 23	41	BMBC	GROUND MAINTENANCE	1877.89	MAINTENANCE CONTRACT
11 Dec 23	42	KDA	CHRISTMAS TREE PARTS	11.95	MAINTENANCE GENERAL
11 Dec 23	43	OVO ENERGY	ELECTRICITY PLAYINGFIELD	32.00	MAINTENANCE PLAYINGFIE
				<u>2302.64</u>	
Deposit Account					
7 Dec 23		HSBC	MONEY MARKET REINVESTMENT	15000.00	BANK TRANSFERS
				<u>15000.00</u>	
Receipts					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
7 Dec 23	CR	HSBC	MONEY MARKET INTEREST	250.01	INTEREST on INVTS & A/CS
				<u>250.01</u>	
Deposit Account					
7 Dec 23		HSBC	MONEY MARKET MATURITY	23000.00	BANK TRANSFERS
				<u>23500.02</u>	
Transfers					
Date	Ref	Name	Service/Item	Amount	Account
16 Nov 23	TRF	HSBC	BANK TRANSFER	2000.00	BANK TRANSFERS

10.4 To note the following payments previously authorised:
10.4.1 Clerk's salary (December 23) and HMRC

10.5 To receive a report on earmarked funds.
(Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary

11.1 St Aidans – yoga in the hall on Mondays from January.

11.2 YLCA – whole Council training – any topic requests.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

14.1 To receive feedback from the Chair and Vice Chairs meeting.

15. To confirm the date of the next meeting as Monday 8 January 2024.

Receipts and Payments YTD	
(incl current month)	
Receipts	
Precept	21,190.00
Precept LCT grant	1,070.00
Play equipment grants	-
Excavation grant	-
Allotments	240.00
Bank interest/refund	707.69
Donations	450.00
Gas Governor rent	5.00
Hanging Basket sponsorship	-
VAT recovered	-
Total Receipts	23,662.69
Payments	
Contracts gnd maint	3,753.34
Maintenance other	692.90
playarea maintenance/equipment	216.67
playingfield maintenance	268.64
Planters/baskets/christmas tree	3,786.82
Staff costs	6,142.50
Storage container	2,425.00
SID	2,069.91
playarea inspections	-
postage/stationery/office	241.59
Subscriptions	622.00
Administration	136.72
S 137 payments/donations	-
Insurance	-
Room hire/meeting costs	330.00
Newsletter printing	-
Audit	505.00
Allotments	127.65
Other payments	-
VAT on payments	2,041.66
Total Payments	23,360.40
Surplus (Deficit)	302.29
Balance Bought forward Apr 23	26,635.81
closing balance 11 Dec	26,938.10
Bank accounts cashbook 30/11	29,688.23
Bank accounts statements 30/11	29,688.23
Difference	-

Current Earmarked Funds				
	Bal Apr 23	Yr to Date Spend	Yr to Date Receipts	Bal c/f
Play area new equipment	3004.88	163.17		2841.71
General Maintenance	1727.15			1727.15
Community allotment	566.16			566.16
Titivator Group	424.58	114.93		309.65
Elections	3000.00			3000.00
Playingfield	6760.00		450.00	7210.00
Sports Pavillion	2331.46			2331.46
Roughbitchworth Excavation	1843.93			1843.93
Neighbourhood Plan	231.25			231.25
Total	19889.41	278.10	450.00	20061.31

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