

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 6th March 2017

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor A Mills	(AM)
Councillor F Shaw	(FS)

Mrs Stephanie Tolson (Clerk).

b. Apologies

Apologies were received and accepted from Councillor E Gratton-Rayson, Councillor G Sedgwick and Councillor I Stanley (AW,FS)

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meeting held on Monday 6th February 2017, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AM, AW). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The Clerk enquired with John Openshaw re Ward Alliance grants re fitness equipment and a community allotment. He stated grant funding was available this year and the next financial year for these types of projects, and to submit an application when ready.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

- It was noted that the BMBC Local Plan has been formally submitted to the Secretary of State for inspection.

b. Dry Stone Wall Repairs

- The work on the Dry stone walls is progressing well.
- The Council is pleased with the work done so far and it was noted that an article should go in the next newsletter about the success of the project.
- It is proposed to have an open event on Saturday 8th April for people to try their hand at walling. TBC.

c. Titivator Update

- The Chair reported that some trees had been cut back in preparation for the Orchard. Work with a digger is to be done shortly. Councillor Walker had some ideas re bulbs for the Orchard, she will speak to Councillor Gratton-Rayson.
- There has been no response re maintenance of planters at Longley Ings. Councillor Stanley has not reported back on the best location.
- The Clerk has asked residents with Sheffield Road planters to plant them in the Tour De Yorkshire colours. A couple have responded so far that they will. If replies are not received it was agreed that the Titivators will plant them in time for the race.

d. Clean and Tidy Projects

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- A working party day took place at Willow Bridge in February with about 10 volunteers. Some trees have been removed and others cut back. Logs and branches were cut up to form habitats for small mammals in the wooded area on the other side of the river. Paths were cleared and part of a stone wall was rebuilt. It is intended to cut back a couple of the larger trees which are close to falling into the river at a later date when the water level is lower. The intention is to use the trunks to help shore up the bank. Photos were circulated.
 - In the absence of Councillor Stanley there was no report on the footpath for the top of the playingfield. The Clerk stated that Mr Plummer of the Trunce had been in touch regarding the first race. He has been given Councillor Stanley's contact details. Mr Plummer is concerned about where the runners will run given that the neighbouring field now has crops in and it will be difficult for runners to use the narrow path from the road towards the TPT.
- e. **Village in Bloom**
- The Parish Council has been registered; the Judging will take place in July.
 - It was noted that the Open Gardens is being planned again for this year, probably mid July.
 - It was noted that four hanging baskets for the Waggon & Horses have been added to the Parish list of baskets with BMBC. The Waggon and Horses will pay for their baskets separately.
- f. **Gate to playarea**
- The Clerk sought three quotes for a self closing metal gate. They ranged from £720 to £1023. One of which has now stated that they cannot supply one as a single item. The remaining quotes are from Easygate (Used by BMBC) and Jacksons Fencing. The gates come in varying heights and styles, and either with powder coated paint or galvanised metal. It was thought that galvanised metal would be preferable so that it is similar to the existing gate. The Clerk will obtain a further quote for this from Easygate. A decision is to be made at the next meeting.
- g. **Fitness Equipment**
- An article will go in the next newsletter.
 - To be discussed at a future meeting.
- h. **Trees at West Crescent Allotments**
- It was discussed that the felling of the conifer at West Crescent allotments had been stopped due to the discovery that bats may be present in the tree. The various options were discussed and it was agreed to leave the tree as it is due to the cost of investigating and surveying the presence of bats, and then if bats were proved the cost of re-locating them or obtaining a license for permission to fell the tree. The Clerk will inform the allotment plot holder.
- i. **Tour de Yorkshire**
- The timings of the race were discussed, and it was noted that only one sportif race will travel through Oxspring in the morning, but that Penistone TC are hoping that this will change.
 - A flyer to issue to residents of Sheffield Road was circulated and agreed. This is to offer them parking on the day of the race in one of the village car parks. Councillor Mills will deliver the letters.
 - Councillor Walker reported on the recent Ward Alliance meeting.
 - There will be a litter pick through the village prior to the event. Grass cutting along the verges of the route and litter collections will be done before the event. An extra grey and brown bin will be placed in Oxspring and collected after the event. Road repairs along the route are being identified and prioritised. Plans are in place to remove fly tipping on the weekend of the event. There will be three volunteer supervisors in Oxspring during the race.
 - It was noted that the old bower hill bridge area could be tidied up and used for parking.
 - Parking on the field was discussed briefly but nothing agreed.
 - It was noted that the Ward Alliance will match fund any TDY expenditure by Parish Councils of up to £250.

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- The Parish Council have received 150m of bunting. It was decided to put this on the lamp posts from the junction with Roughbitchworth Lane towards the Waggon & Horses.
- The Council will order a further 100m of cheaper bunting to be used on the Willows railings and the playarea fencing.
- It was agreed to purchase a number of yellow and blue balloons to go along the route.
- It was noted that Saint Aidans are receiving their own small allocation of bunting from BMBC.
- It was noted that the school will need to make their own preparations.
- It was agreed to look into getting a banner to go on the playarea fencing, stating welcome to Oxspring. The Clerk and Councillor Walker will look into this.
- It is hoped that the school will do some maypole dancing on Gordon's Garden.
- The Yorkshire Flag will be raised on the flagpole.
- Councillor Sedgwick is attending a meeting at Fox Valley re the TDY preparations.
- It was noted to clarify the position of the playingfield as public space and explain why permission is needed for groups or organisations to use it.

j. **Other Business**

- None.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (AW, AM)

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
6 Mar 17	68/102047	Growforest	#dry stone wall part 2	4956.00	MAINTENANCE
6 Mar 17	69/102048	S Tolson	clerk overtime feb 5hrs	62.20	WAGES, PAYE, NI, PENS., EXF
6 Mar 17	70/102049	Came & Company	Insurance for 2017/18	828.01	ADMINISTRATION
21 Mar 17	SO	S Tolson	Clerks salary	539.07	WAGES, PAYE, NI, PENS., EXF
21 Mar 17	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

Deposit Account

13 Feb 17		HSBC	Money market reinvestment	15000.00	INVESTMENTS
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Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
13 Feb 17	CR	HSBC	Money market interest	4.64	INTEREST on INVTS & A/CS

Deposit Account

13 Feb 17	CR	HSBC	Money market maturity	18000.00	INVESTMENTS
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b. Balances and Transfers

- There were no transfers since the last meeting.
- The closing Balances for 28th February 2017 are c/a £1630.48 and d/a £9312.16, Imprest a/c £59.21.

c. Other Financial Matters

- It was agreed to renew the Grounds Maintenance schedule at £3433.50. (AM,AW).
- The Clerk had obtained four quotes for the insurance renewal, including a revised one from the current insurer when they were informed about the lower alternative quotes. It was agreed to insure the Parish Council through Came & Company insurance broker with Hiscox insurance on a 3 year fixed price term of £828.01 per year. (FS,AM).
- It was agreed to look at the allocation of Earmarked Funds at a future meeting.

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7. Planning Matters

a. Planning Applications.

- There were no planning applications to consider.

8. Administrative Matters.

a. Correspondence

- A request for a Polytunnel on a plot at Clays Green was agreed. The request to put wood chipping was agreed for the footpaths on the plot only and not on the communal area at the bottom.
- A letter to SYPTE that the Parish Council has been copied into from a resident was noted.
- It was noted that there is a vacant plot at Roughbirchworth and it was agreed for a couple of Councillors to visit the site with the Clerk to see if the plot could be split.

b. Items to Report

- Councillor reported that the Waggon and Horses were having issues with smoke blowing over from a neighbouring garden. It was noted that the Parish Council has no powers to deal with such a problem and that they should report to BMBC.
- Councillor Walker reported that the road repairs for Long Lane have still not been done. The Clerk will chase.
- It was reported that there are still pot holes on Bower Hill and Toll Bar. The Clerk will report.
- Councillor Mills stated that she would like to see a first aid training course for residents. She will write a piece for the next newsletter to gauge interest and will find out about the costs of holding one.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Dry stone Wall repairs, Titivators update, Clean & Tidy Team requests, Village in Bloom, Gate to playarea, Fitness Equipment, Tour De Yorkshire.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7.15pm on Monday 3rd April 2017 at Saint Aidan's Church.

Signed this day _____ 2017.