

# OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 9th January 2017

At

7.15 in Saint Aidan's Church

## 1. Attendance

### a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor E Gratton-Rayson	(EG)
Councillor A Mills	(AM)
Councillor G Sedgwick	(GS)
Councillor I Stanley	(IS)

Mrs Stephanie Tolson (Clerk).

### b. Apologies

Apologies were received and accepted from Councillor F Shaw.

## 2. Prioritisation of Agenda Items.

None.

## 3. Community Matters.

### a. Public Participation Adjournment.

- None.

### 4a. Minutes of the Meeting held on Monday 5<sup>th</sup> December 2016, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (AM, AW). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- The next date for the flag is St George's day in April, it will also be raised for the centenary of the battle of Passchendaele. (31 July, 10 Nov)
- The Clerk wrote to BMBC regarding road safety outside the school on Sheffield Road. A reply was received and forwarded to Councillors. BMBC will not be making any changes to speed limits or safety features. The reply was in depth and was also sent to residents that had complained about the road safety in the area. In summary BMBC have stated that the area has been assessed and all requirements have been installed, i.e. flashing amber lights, zig-zag markings, school patrol warning signs, and a lollipop lady. Everything required by the department of transport has been installed and there are no further permitted warning signs that can be used. No further traffic calming measures can be made as these measures have to be evidence led and there have not been any reported accidents in the last 3 year. Councillors discussed the reply and felt that the issue is that there is no enforcement of speeding or parking. The Clerk will reply to BMBC.
- The Clerk reported the wall at the bottom of Bower Hill that has washed away, the potholes on Tollbar and the hedge overhanging the pavement on the corner of Tollbar to BMBC highways. The Chair will check whether the wall has been repaired. BMBC have inspected the hedge and do not require it to be altered. The Clerk will inform the complainant re the overhanging hedge of BMBC's reply.
- The Clerk also reported a loose fence at the bottom of Bower Hill on the corner of Roughbirchworth Lane. The Chair has seen it being inspected.
- The Christmas tree has been taken down.
- Any other matters would be included in later agenda items.

## 5. Business Matters.

### a. Neighbourhood Plan

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- Helen Willows has confirmed that BMBC have submitted their Local Plan to the Planning inspectorate. Official confirmation will be sent out shortly once the submission documentation is available online.
- An end of grant form was submitted for the last grant that the Parish received.
- b. Dry Stone Wall Repairs**
  - The work on the Dry stone walls is progressing well.
- c. Titivator Update**
  - Councillor Gratton-Rayson stated that she has been clearing the Pinfold and the planters in the playarea. The roses have been pruned and some new ones ordered.
  - The list of planters was looked at and it was agreed that the Titivators will plant the 2 spare ones at the Willows and to move the two at the top of Roughburchworth Lane as there has always been a problem of the bulbs being eaten by the nearby cows. It was proposed to move them to the green space at Longley Ings. The Clerk will request permission from BMBC and will print a flyer to ask residents at Longley Ings if they would like to adopt a planter.
- d. Clean and Tidy Projects**
  - No further update has been received regarding project requests for works to Willow Lane and Bridge, and the wall in the playingfield car park.
  - Councillor Stanley will meet with Sarah Ford re the footpath at the top of the playingfield proposal. It was noted that it is unlikely to be completed before the Trunce starts and that it would probably be too small for the Trunce runners to use.
- e. Village in Bloom**
  - The Parish Council will receive a welcome pack shortly.
  - It was noted to start taking seasonal photos for the portfolio.
  - Councillors met at the playingfield prior to the meeting to look at the proposed Orchard site. It was agreed that it would be between the Pinfold and the basketball court. Work required includes cutting back the trees and preparing the ground. A digger will be needed. Trees are to be planted between November and February. A small hedge or fence was suggested to protect the Orchard area.
  - The proposed Community Allotment at Clays Green allotment site was discussed. Councillor Gratton-Rayson will survey the site and make a plan of what work would be required there. This would be a potential project for the NCS scheme.
  - Councillor Sedgwick has identified 3 further hanging basket locations. He will put all the new locations on a plan for the Clerk.
- f. Gate to playarea**
  - Only two replies were received from Parishioners. One stated that they would like a gate and the other would prefer the access to be fenced off.
  - Councillors had mixed opinions.
  - Councillor Gratton-Rayson will arrange for school parents to be surveyed and a decision will be made at the February meeting.
- g. Fitness Equipment**
  - An article will go in the next newsletter.
  - It was suggested to purchase a couple of items for the village green or playingfield and see how popular they are.
  - An earmarked fund is to be set up when the budget is done.
- h. Trees at West Crescent Allotments**
  - Councillor Stanley will obtain a quote for the conifer removal.
- i. Other Business**

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- None

## 6. Financial Matters

### a. Payments and Receipts

The following items were presented and **agreed** for payment. (IS, AW)

#### Payments

Date	Ref	Name	Service/Item	Gross amount	Account
<b>Current Account</b>					
6 Jan 17	DD	Yorkshire Water	Water for allotments	21.27	ALLOTMENTS
9 Jan 17	63/102041	ALCC	membership Subscription	10.00	ADMINISTRATION
9 Jan 17	64/102043	Communicorp	LC update subscription	75.00	ADMINISTRATION
9 Jan 17	DD	Southern Electric	Electricity playingfield	17.45	OTHER PAYMENTS (Not listed)
21 Jan 17	SO	S Tolson	Clerks salary	539.07	WAGES, PAYE, NI, PENS., EXI
21 Jan 17	SO	S Tolson	Imprest account	15.00	BANK TRANSFERS

#### **Deposit Account**

none

#### Receipts

Date	Ref	Name	Service/Item	Amount	Account
<b>Current Account</b>					
13 Jan 17	CR	Trunce Runners	donation to field maintenance	550.00	RECEIPTS
<b>Deposit Account</b>					
2 Dec 16	CR	HSBC	interest	1.28	INTEREST on INVTS & A/CS

### b. Balances and Transfers

- There were no transfers since the last meeting.
- The closing Balances for 31st December 2016 are c/a £2631.94 and d/a £6311.61, Imprest a/c £30.86.

### c. Other Financial Matters

- £550 has been received from the Trunce Runners in January.
- The Finance committee meeting to discuss the Precept will be held at 1pm on Friday 27<sup>th</sup> January.
- Suggested projects to budget for are: Fitness equipment, hanging baskets, hedge laying at West Crescent, drainage dip at Bower Dell, The Orchard, The Community Allotment, Gate to the playarea, walling at the playingfield carpark, an Oxspring memorial plaque for lives lost in WW1.

## 7. Planning Matters

### a. Planning Applications.

- There was one planning application to consider:
- 2016/1512 – Woodleigh, Park Lane – 1<sup>st</sup> Floor extension. There were no objections.

## 8. Administrative Matters.

### a. Correspondence

- It was noted that the Tour De Yorkshire passes through Oxspring on the 30<sup>th</sup> April. The Council discussed bunting, banners and painted bikes. Councillor Walker is attending the Ward Alliance meeting and will obtain further information about BMBC's involvement in the event. This is to be discussed in further detail at the next meeting.
- Correspondence received from V Boreham re the website was discussed. The website is out of date in parts. Councillor Sedgwick still plans to work on the website with T Rivett.

### b. Items to Report

- Councillor Walker reported that Saint Aidans may be having solar panels installed.

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- Councillor Mills reported that the road sign at the top of Roughbirchworth Lane is still leaning.
- It was noted to still look into signs for the village green and playingfield car parks to deter anti-social behaviour.
- Councillor Stanley stated that he will ensure that the new noticeboard is installed soon.
- He is obtaining a new lock to replace the broken one on the board at the playarea.

### **9. Other Matters**

#### **a. Emergency Items**

- None reported.

#### **b. Matters for future discussion.**

Neighbourhood Plan, Dry stone Wall repairs, Titivators update, Clean & Tidy Team requests, Village in Bloom, Gate to playarea, Fitness Equipment, Tour De Yorkshire.

### **7. Date and Time of the Next Meeting.**

**The next full meeting will be at 7.15pm on Monday 6th February 2017 at Saint Aidan's Church.**

**Signed this day \_\_\_\_\_ 2017.**