

OXSPRING PARISH COUNCIL

Minutes of a meeting of Oxspring Parish Council held on the 3 February 2025, at 7.15pm in St Aidans Church Hall.

Present: Cllr Ann Walker (Chair)
Cllr Graham Sedgwick (Vice Chair)
Cllr Lisa Chambers
Cllr Ian Stanley
Cllr Emily Gratton-Rayson
Cllr Ian Yems
The Parish Clerk
Cllr Robert Barnard
Cllr Alex Burnett

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council's expectations about audio or visual recordings of the meeting.

Public Participation

None.

2.1 To receive apologies for absence

Apologies were received and accepted from Cllr Alan Harley.

2.2 To consider the approval of reasons for absence given by councillors

The reasons for the apologies were approved.

3.1 To receive, consider and decide upon any applications for dispensation

No members of the council had any requests for dispensation.

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None.

4. To confirm the minutes of the meeting held on 13 January 2025, as a true and correct record

RESOLVED that the minutes of the meeting of Oxspring Parish Council held on 13 January 2025 be approved as a true record and signed by the Chair.

5. To receive information on the following ongoing issues and decide further action where necessary

5.1 In Cllr Harleys absence it was not possible to check whether his email is now working on his phone. To carry forward to the next meeting.

5.2 BMBC have confirmed that they are regularly chasing Northern PowerGrid re the lampposts without light on Sheffield Road. The Clerk is chasing BMBC for regular updates. Cllrs Barnard and Burnett will follow this up.

6. To consider and decide upon the following planning applications

None.

7. **Planning Decisions and information**

7.1 2024/1047 – 15 Psalters Drive – single storey side extension – under consideration.

8. **Matters requested by councillors**

8.1 **To discuss fortnightly playground inspections**

The Chair reported that Mr Walker cannot manage the fortnightly playground inspections.

It was RESOLVED that Cllrs E Gratton-Rayson and G Sedgwick would meet Mr Walker with a view to taking it in turns to do the visual inspections.

8.2 **To discuss allotments.**

Nothing to report.

8.3 **Community Allotment & Orchard**

Nothing to report.

8.4 **Titivator Report**

Nothing to report.

8.5 **Playarea Inspections**

It was noted that due to the recent bad weather that the playarea had been unable to be inspected.

8.6 **To discuss Clerk Laptop**

The purchase of a new laptop for the Clerks use was discussed, along with the required specification. Several quotes were reviewed.

It was RESOLVED to order a Dell Inspiron laptop with a Microsoft 365 personal software subscription.

8.7 **To discuss a procedure for installing the Christmas Tree**

The procedure drawn up by Mr Walker for the Titivators for the Christmas tree installation and preparation work was discussed.

It was RESOLVED to go ahead with the procedure for next Christmas and review afterwards how it went. It was agreed to purchase the required parts. It was agreed that a ladder does not need to be purchased at this point.

9. **To receive and consider for decision any recommendations from the Council's Committees**

None.

10. **Financial Matters**

Relevant documents had been circulated to councillors prior to the meeting with the agenda.

10.1 RESOLVED to note the balances in the current, savings & money market accounts.

10.2 RESOLVED to accept the bank reconciliation to 31/1/25.

10.3 RESOLVED to accept the Receipts and Payment report to 31/1/25.

10.4 RESOLVED to approve payment to:

Payments				
Date	Ref	Name	Description	Gross amount
Current Account				
3 Feb 25	69	S Tolson	Clerks expenses	8.32
4 Feb 25	DD	Ovo Energy	Playingfield electricity	30.00
				38.32
Deposit Account				
NONE				
				-
				-
Receipts				
Date	Ref	Name	Description	Amount
Current Account				
21 Jan 25	cr	S Dickinson	Ambles Revenge donation	100.00
				100.00
Deposit Account				
None				
				-
Transfers				
Date	Ref	Name	Description	Amount
2 Jan 25	trf	HSBC	bank transfer d/a to c/a	3,000.00

10.5 *To note payments already authorised*

It was noted that the Clerk's salary as per the contract of employment, had been paid for the month of December.

10.6 The earmarked fund report was discussed and it was agreed to close some funds and move some funds between the general reserve and earmarked funds. It was agreed that the Titivator fund can be used to purchase a new lawnmower.

RESOLVED to accept the report and make the proposed fund changes.

10.7 RESOLVED to accept the proposed Budget for 2025/26.

11. **Correspondence received**

11.1 It was reported that all posts for hanging baskets need to be re-approved annually by BMBC. The Clerk has requested the re-approval for this year's posts.

11.2 The donation has been received from the Ambles Revenge for the purchase of roses.

It was RESOLVED that Cllr Gratton-Rayson would purchase the roses.

11.3 A recent article from the YLCA recommended a specific savings account. The Clerk will compare interest rates.

12. **To receive items to report from Councillors**

12.1 Cllr Stanley enquired whether there is a vulnerability list in terms of road gritting and whether The Willows is on the list. Cllr Barnard has enquired since the meeting and reported that

The Willows is not on a primary or secondary route for gritting. He has supplied a location map for grit bins.

- 12.2 Cllr Stanley reported that the public waste bins have been overflowing in January and not emptied as per the usual schedule by Neighbourhood Services. Cllr Barnard noted that he would request that a bigger bin is installed near the TPT at Roughbirchworth Lane.
- 12.3 The Chair reported that she has been unsuccessful in finding a dry stone waller for the Sheffield Road damage. Cllr Stanley reported that he will contact a local farmer that has recently had dry stone walling repairs.
- 12.4 Cllr Chambers enquired whether she can have a new litter picker. It was noted that she can take a litter picker from the container at the playingfield.
- 12.5 Cllr Stanley reported that he has spoken to the builder at Little London about the problem of site litter blowing onto the TPT. The builder has agreed to tidy up the area. It was noted that due to the issues that have taken place at the site that building control are regularly visiting.
- 12.6 Cllr Chambers reported the bridge at Roughbirchworth Lane TPT and that it needs cleaning. This will be done at a future date when the building site is complete.
- 12.7 The Chair reported from Oxspring Friends and the recent Munch and Mingle event which was very successful in January. She reported that the Friends are doing a Calendar photo competition again for next years Calendar and that they will be looking for sponsors. She also reported that the Friends have applied for a grant to do a Picnic in the Park in 2025.

13. **Items for the next ordinary meeting of the Council**

The Chair reminded members that the councillors are to provide specified agenda items to the Clerk at least one week prior to the next Council meeting in accordance with the Council's adopted policy.

14. **Employment matters**

14.1 None.

15. **Date of the next meeting**

It was noted that in accordance with the agreed schedule, the next ordinary meeting of the Parish Council would be held on 3rd March 2025 at 7.15pm.

There being no other business, the Chair thanked all for attending and the meeting closed at 9pm.

Signed:

Clerk: Date:

Chair: Date: