

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 10th July 2017

At

7.15 in Saint Aidan's Church

1. Attendance

a. In attendance

Councillor I Goldthorpe	(Chair)
Councillor A Walker	(Vice Chair)
Councillor E Gratton-Rayson	(EGR)
Councillor G Sedgwick	(GS)
Councillor F Shaw	(FS)
Councillor I Stanley	(IS)

Mrs Stephanie Tolson (Clerk).

b. Apologies

Apologies were received and accepted from Councillor A Mills (IS,FS)

2. Prioritisation of Agenda Items.

None.

3. Community Matters.

a. Public Participation Adjournment.

- None.

4a. Minutes of the Meeting held on Monday 5th June 2017, and Matters arising from them.

- The Chair **agreed** to sign the minutes as a true record after **agreement** by the Council (GS,IS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- Hunshelf PC has replied regarding the Community Governance review and the suggestion of making the playingfield boundary the Parish boundary, rather than the boundary being along the route of the old Culvert. They have stated that they would support Oxspring PC with this suggestion. The Council considered the terms of reference to the Community Governance Consultation and agreed that they are happy with the governance for Oxspring, in terms of number of Councillors, election procedures etc. The Clerk will respond to the Consultation with the Councils comments and request the change of boundary with regards to the playingfield boundary.
- The Clerk responded to the tenant at West Crescent about the fallen wood block and builder bag planters, and stated that the builder bad planters' idea was not agreed by Councillors.
- The Clerk informed The Waggon & Horses that the request to put a marquee on the field for a wedding was declined.
- The summer newsletter was written and printed in June. Thanks were noted to Bill Taylor for delivering a number of the newsletters.
- It was noted to chase Sarah Ford and Councillor Barnard regarding the trees on the trail at the back of the school overhanging into the school.
- It was also noted that the lime trees on Sheffield Road need pruning. The Clerk will inform BMBC.
- It was also noted that the Oxspring sign on Sheffield Road near the playingfield blocks the line of sight for vehicles exiting the car park. The Clerk will ask BMBC to relocate the sign.
- Any other matters would be included in later agenda items.

5. Business Matters.

a. Neighbourhood Plan

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- Councillor Walker reported that she has spoken to Helen Willows of BMBC and it was noted that the BMBC Local Plan has now moved to stage 2 of the secretary of state inspection of the plan.
- b. Dry Stone Wall Repairs**
 - The work on the Dry stone walls is progressing well and looking very good.
 - The Clerk will thank Tom Handley for the great job that has been done.
 - Councillor Stanley is obtaining a quote for another section and the Rookery wall.
- c. Titivator Update**
 - Councillor Sedgwick reported that the dead tree in the playingfield car park has been removed, and that work has been ongoing in the corner of the car park.
 - Bower Dell has been strimmed and the Pinfold tidied. It was noted that some stone is needed to edge the planter in the Pinfold.
 - Councillor Gratton-Rayson reported that she has weed sprayed all areas of the village that were previously discussed including the alleyways and footpaths. Thanks were given to Councillor Gratton-Rayson for doing this.
 - It was noted that there was recent litter near the river bank at Willow Bridge. The Titivators will include this area on future litter picks when they start litter picking again.
- d. Clean and Tidy Projects**
 - Councillor Stanley reported that he had met with Andy Plummer at the playingfield to discuss the footpath from the field to the TPT. It was noted that Councillor Stanley and Andy Plummer agreed the location.
 - Councillor Stanley will speak to Rachel Berry regarding the footpath and find out if a legal agreement is being made with BMBC, and whether the path can be on her land or if she wants it on BMBC land at the bottom of the TPT. He will also ask Rachel if she requires a fence between the path and her land. The Parish Council agreed that they would fund and install the fence if this was required.
 - It was noted that the Parish Council and Trunce Runners are happy to help create the path.
- e. Village in Bloom**
 - The Judging took place on the 7th July and went very well. Councillor Gratton-Rayson and Councillor Shaw took the judge to the playarea, the village green, the Rookery, Bower Dell and the Pinfold. They also walked along Sheffield Road and looked at the planters, baskets and Orchard area.
 - The village will be scored and feedback issued in due course.
 - Councillor Gratton-Rayson circulated the Village in Bloom presentation folder which she had compiled. The Council thanked Councillor Gratton-Rayson for all the work she had done.
 - Councillor Gratton-Rayson also reported on the recent Oxspring Open Gardens and Duck Race which had been a success.
- f. Playarea Fence**
 - Parts for the works to the fence are on order.
- g. Fitness Equipment**
 - Councillor Walker reported that a grant application had been made but had been turned down. She reported that she will look elsewhere for a grant.
- h. Community Orchard**
 - A ward alliance grant of £700 has been received towards the Orchard.
 - Councillor Gratton-Rayson had purchase wild flower seed mix to plant around where the trees will go.
 - It was noted that a lot of weeds had grown where the new soil had been put down. Councillor Gratton-Rayson will rotivate the area twice more before sowing the wildflower seeds in September, and then the trees will be planted.
- i. Community Allotment**

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- A project application was submitted to the NCS in June.
 - Councillor Gratton-Rayson has drawn up plans for the site.
 - The plans include a hard standing area near the gate, a series of raised beds, a shed and tools, a Polytunnel, topsoil, gravel paths and fruit trees. She will be applying for grants to help fund the project.
 - As a stipulation of grant funding is that work cannot start before the applications are submitted it was agreed that it was too soon for the NCS volunteers to do the digging this summer. Therefore the Clerk will inform the NCS that it will not be available as a project this summer but maybe a possibility at a later session.
 - It was noted that the Community Allotment will be run as a shared plot and not be split into individual mini plots.
- j. War Memorial Plaque**
- Councillor Walker has looked into funding for a war memorial plaque, but the only funding appears to be for upkeep and repair of existing war memorials.
 - It was noted that Father Matthew had agreed that locating a plaque on the front of Saint Aidans was acceptable.
 - Councillor Walker stated she would enquire with a signage company on the costs of a wall plaque.
- k. Trees at West Crescent**
- Councillor Stanley and Councillor Shaw had taken a look at the trees and Hawthorne hedge. Councillor Gratton Rayson is going to take a look at the hedge and see if it's grown enough to lay it now.
- l. Other Business**
- None.

6. Financial Matters

a. Payments and Receipts

The following items were presented and **agreed** for payment. (IS,GS)

Payments

Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
10 Jul 17	23/102069	YLCA	Training Chair skills	45.00	ADMINISTRATION
10 Jul 17	24/102070	BMBC	Ground Maintenance 1	2060.10	MAINTENANCE
10 Jul 17	25/102071	Barnsley College	Newsletter printing	44.00	ADVERTISING & PUBLICITY
10 Jul 17	26/102072	Melvyn Carr Ltd	#Bower Dell Gate materials	365.52	MAINTENANCE
10 Jul 17	27/102073	Boston Seeds	#Wildflowers Orchard	46.99	MAINTENANCE
10 Jul 17	dd	Southern Electric	Electricity Playingfield	18.42	OTHER PAYMENTS (Not listed)
10 Jul 17	28/102071	Boots	VIB Photos	27.09	ADVERTISING & PUBLICITY
21 Jul 17	SO	S Tolson	Clerks Salary	544.44	WAGES, PAYE, NI, PENS., EXF
21 Jul 17	SO	S Tolson	Imprest Account	15.00	BANK TRANSFERS

Deposit Account

Receipts

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
6 Jun 17	cr	BMBC	Ward Alliance Orchard	700.00	OTHER GRANTS
6 Jun 17	cr	BMBC	Ward Alliance TDY	143.50	OTHER GRANTS

Deposit Account

2 Jun 17	cr	HSBC	Bank Interest	1.01	INTEREST on INVTS & A/CS
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b. Balances and Transfers

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- There were no transfers since the last meeting.
- The closing Balances for 30th June 2017 are c/a £2311.22 and d/a £5313.17, Imprest a/c £36.20.

c. Other Financial Matters

- The accounts have been sent to the external auditor, BDO Stoy Hayward.
- It was agreed that the Clerk and Chair can arrange payment for the playarea fencing over the summer recess.

7. Planning Matters

a. Planning Applications.

- There were no planning applications to consider.

8. Administrative Matters.

a. Correspondence

- An email from Berneslai Homes was noted regarding a self seeded tree growing in a planter at the Willows. Councillor Gratton-Rayson will remove the tree.
- A request from Mr Bellamy regarding the U13's from Penistone Church Football training and playing a few matches at the playingfield during the summer and next season was discussed. It was agreed that they could train on a Friday as long as it doesn't clash with when the OUFU teams train. It was also agreed that if they play some Sunday matches then the Council would like them to make a small donation at the end of the Season. The Clerk will inform them of the agreement and the terms for using the field.
- An email from Councillor Mills was noted regarding placing OPC information in the Titomedia local magazine and also foliage at the back of Mayfield. Further details are required on this as Councillors were not sure what foliage the email is referring to.
- A request regarding a memorial seat at Bower Dell in memory of former Clerk Sue Morton was discussed. This was agreed although the location wasn't. A new location was agreed and will be offered to Mrs Stewart. The Council agreed that they would install the concrete base and install the seat if the organising group purchases the memorial seat. The Clerk will inform Mrs Stewart.

b. Items to Report

- Councillor Stanley spoke about a bike attached to a seat at the Willows. It was noted that the Willows resident needs to report this to Berneslai Homes.
- Councillor Stanley asked the Clerk to contact Eric Steer of Berneslai Homes regarding a copy of a letter sent to 56 The Willows regarding removing the fence.
- It was reported that the Hawthorne hedge on the corner of Bower Hill and Roughbirchworth Lane needs trimming so that it doesn't obstruct the pavement. The Clerk will write to the owner.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Neighbourhood Plan, Titivators update, Clean & Tidy Team requests, Fence off playarea access, Fitness Equipment, Community Orchard, Community Allotment, War Memorial Plaque, Trees at West Crescent.

7. Date and Time of the Next Meeting.

The next meeting will be at 7.15pm on Monday 4th September 2017 at Saint Aidan's Church.

Signed this day _____ 2017.