

OXSPRING PARISH COUNCIL

Minutes of a meeting held on Monday 4th February 2008,

At

7pm in Oxspring School.

1. Attendance.

a. In Attendance.

Councillor I. Goldthorpe.	(IG)	(Chair)
Councillor I. Stanley.	(IS)	(Vice Chair)
Councillor C. Booth.	(CB)	
Councillor R. Chitoriski.	(RC)	
Councillor A. Mills.	(AM)	
Councillor F. Shaw.	(FS)	
Councillor W Taylor.	(BT)	

Mrs Stephanie Tolson (Clerk), Borough Councillor P Hand-Davis, Carol Dickinson & Sarah Brown from the Waggon and Horses.

b. Apologies.

None

2. Prioritisation of Agenda Items.

No prioritisation was necessary.

3. Community Matters.

Public Participation Adjournment.

- Carol Dickinson informed the Parish Council that the Waggon & Horses would like to organise a Gala for Oxspring this year, to be held on the playingfield.
 1. Possible dates were discussed, and it was agreed to take into consideration when Oxspring Open Gardens, the Duck Race and Thurgoland Gala would be taking place. The possible dates are either 5th or 12th July.
 2. The Waggon & Horses would like to split the funds raised between Oxspring Football Club and St Aidans Church.
 3. Carol Dickinson informed OPC that an organising committee would be set up.
 4. Councillor Shaw advised that Oxspring Friends would like to be involved in organising the Gala.
 5. Carol Dickinson also mentioned that the Waggon & Horses would like to arrange a Community Bonfire on the playingfield in November this year, and would like the possibility of this to be considered by OPC. This is to be put on the agenda of a future meeting.
- Councillor Hand-Davis gave the Council an update on current issues and discussions that he thought may be of interest to OPC. The issues discussed were:
 1. There is to be a No Calling Zone on the Homes for the Elderly in the village.
 2. BMBC's Budget for 2008/9 has an inflationary increase of 3.9%.

OXSPRING PARISH COUNCIL

3. The Borough Councillors have been pushing for a policy on wind farms. However, the instruction from Central Government is that there isn't to be local policy on Wind farms.
4. An update was given on the Local Development Framework, including the large amount of House building ongoing at Hoyland Fox in Millhouse. The effect of this on school places was mentioned.
5. The opening up of Woodhead Tunnel was discussed. Councillor Hand-Davis stated that it was unlikely that it would be re-opened as a railway line.
6. The riding of trail and quad bikes on the Trans Pennine Trail was discussed. Councillor Taylor reported that he regularly sees this occurring.
7. Parking Enforcements are now being controlled by the Local Authority and not the Police. Councillor Hand-Davis stated that this was not very successful.
8. The Local Elections are to take place on 1st May 2008.
9. The possibility of a Walkabout with the Borough and Parish Councillors, in Oxspring was discussed. It was felt that this would be well supported.
10. The poor road surface outside the school was discussed. OPC have reported this to BMBC on several occasions. Councillor Hand-Davis did not think this would be prioritised by BMBC in the near future.
11. The proposal of the Tesco Supermarket in Penistone was discussed. Councillor Hand-Davis stated that as far as he knew this was still going ahead.

4a. Minutes of the Meeting held on Monday 7th January 2008, and Matters Arising from them.

- The Chair signed the minutes as a true record after **agreement** by the Council (CB, FS). The Clerk had circulated action reports from the minutes and provided the latest update in addition. The Chair and other members reported on their actions.
- It was **agreed** to give a £15 donation to Oxspring School for housing the Notice Board on their premises for 2008. (CB, AM).
- The Chair reported that Mr Mitchell could repair the handrail at the Anthills for £200. This is with BMBC supplying a matching handrail to the one in situ. The Chair is to get a quote from Langsett Engineering for a metal handrail.
- The Account Monitoring Officers stated that they have monitored the Imprest Accounts and that they are in order.
- A planter from the Willows is to be moved to the Tanyard, and a new one purchased to replace the Willows planter. Councillor Taylor is to measure the Tanyard site, and the Clerk is to obtain a map of the site and obtain a permission license from BMBC Highways for the planter.
- The Clerk reported that she is still awaiting a reply from BMBC regarding information on Planters, and Councillor Taylor is awaiting a reply from Neighbourhood Pride.
- The Chair is to find a new mole catcher for the Village Green play area, as the one currently used has been unsuccessful.
- The Clerk and the Chair are to attend the Planning Presentation meeting at BMBC on 10th April.
- Any other matters would be included in later agenda items.

OXSPRING PARISH COUNCIL

5. Business Matters.

a. OPC Website

- There was nothing new to report on this matter.

b. Community Partnership Facilities

- Councillor Booth has had a meeting with Colin Bower of Silkstone Parish Council regarding Silkstone Sports Pavilion. Silkstone PC actually owns the pavilion and didn't do it the way OPC are proposing with a Charitable Trust. They obtained a grant from England Sport.
- Mr Clinch has had a meeting with Mr Merryweather of BMBC Planning regarding submitting a Planning Application in March. Mr Clinch will require a meeting with OPC prior to submitting the application. Additional costs required prior to the Planning Application being submitted will be in the region of £5000. This will be for land and engineering surveys and application fees.
- It was discussed whether OPC can obtain any funding to meet this cost. It is possible that this cost can be recovered when the Charitable Trust applies for funding to do the build etc.
- In the meantime, Councillor Booth is going to see if any further funding can be obtained at this point in time. The Clerk is to write to the Area Forum to see if they can help.
- Councillor Booth is still awaiting a reply from Norah Keaney-Corr of the YRCC for further information.
- The briefing notes that Councillor Booth had made were discussed, regarding Charitable Trusts.
- Councillor Booth is to make briefing notes for the information booklets that we have obtained from the YRCC.

6. Financial Matters

a. Payments and Receipts

- The following items were presented and **agreed** for payment. (CB,BT)
- There were no receipts.

Payments

Date	Ref	Name	Service/Item	Amount	Account
Current Account					
4 Feb 08	53/101517	BMBC	CRB Check charges	112.80	ADMINISTRATION
4 Feb 08	54/101518	Land Registry	Memorial gdn land registry	40.00	ADMINISTRATION
23 Feb 08	SO	Stephanie Tolson	Clerks Salary	400.49	WAGES, PAYE, NI, PENS., EXPENSES
24 Feb 08	SO	Stephanie Tolson	Imprest account	15.00	BANK TRANSFERS

b. Balances and Transfers

- There was one transfer during the period.

Transfers

Date	Ref	Name	Service/Item	Amount	Account
8 Jan 08	TFR	D/A to C/A	Bank transfer	2000.00	BANK TRANSFERS

- The closing balances for 31st January 2008 were:
c/a £1691.21, d/a £5723.17, Imprest a/c £40.92.

OXSPRING PARISH COUNCIL

c. Other Financial Matters

- The Council received the Finance Sub-Committee's report of their meeting of 24th January 2008. This had been circulated prior to the meeting and the members of the sub committee went through the report presenting its recommendations. These were considered and the following were **agreed** by the Council. (IS, IG).

- To treat the Earmarked Funds as follows:
 1. 106 Maintenance Fund: Do not repay any costs taken from it this year, and leave it at its current balance, as it has reduced by less than a third after half the fund's lifetime.
 2. Playingfield 106 Fund: Use for improvement of playing facilities, and keep separate from community building development.
 3. G Wood Memorial Fund: To be used on the Sheffield Road strip park in the near future.
 4. Elections Fund: To remain on account until required.
 5. Bower Dell Project Fund: Rename as Toll Bar Post Planter Fund, and complete all work ASAP to enable fund to be closed. Councillor Shaw is to obtain quotes from Mr Hinchcliffe and Mr Mitchell.
 6. Cinema Fund: Make payment to Penistone Paramount for £670, and budget the same amount for a 2009 payment. (CB, FS).
 7. Playingfield Fund: Close this account.

- To carry out the following spending proposals:
 1. To clear the rubbish at the Anthills. Councillor Shaw to obtain a quote to remove the complete pile of debris. The Chair has received a quote for £400 to remove the metal.
 2. It was agreed not to purchase a camera as many council members own digital cameras. (CB, FS).
 3. To purchase a new planter for the Willows. Search for inexpensive planter ongoing.
 4. To set up a new Earmarked Fund for the Sheffield Road Strip Park of £2000. (IS, CB).
 5. To set up a new Earmarked Fund for the Playing field Community Building of £5000. (RC, AM).
 6. To purchase three lidded litter bins. The Chair is to obtain prices.
 7. To purchase new topsoil for the playingfield, which Councillor Stanley will arrange. However, there is an issue with the culvert water that needs to be discussed further on the next agenda.
 8. Boules pitch proposal is to be discussed at a future meeting.
 9. To increase the Clerk's hours by two hours per week for six months, to enable more work to be spent on the accounts. More information will be provided in the monthly report going forward on spending against budget and projects, to ensure spending proposals are carried out throughout the year. The Clerk will also use this extra time to receive training on CIPFA accounting rules & regulations. This was **agreed**. (RC, IG).

- The Council **agreed** that based on the report it would inform BMBC that its precept call for 2008/09 would be £16,002 represented by a band D decrease of £0.28 at £35.25 for Oxspring Parish. (RC, AM)

OXSPRING PARISH COUNCIL

- The High Interest Investment bond of £32k is to be reinvested upon maturity on 29th February 2008 for a further three months. At that point, it will be amalgamated with the bond that is expiring in May 08, and the total will be reinvested as one bond. (IS, IG)
- It was **agreed** to accept the grounds maintenance contract quote for 2008/09 received from BMBC at a cost of £2,449. The Clerk is to complete the relevant paperwork. (IS, CB).
- The Clerk is to contact the playground manufacturer regarding the width between the vertical bars on the smaller multi play unit, with a view to replacing them with narrower gaps.

5. Planning Matters

a. Planning Applications.

There were no planning applications for consideration by the council

b. Other Planning Matters

- The Clerk has received a letter from the solicitors regarding the memorial garden land, and is to complete an HM Revenue & Customs form and make the Land Registry payment.

8. Administrative Matters.

a. Correspondence

- A list of correspondence had been circulated, and the Clerk added to this with recently received items. Most items requiring discussion by the Council were discussed under the relevant agenda items.
- A request from Kath Evans of Oxspring School was read out. The Council are requested as users of Oxspring School, to provide feedback/comments on their Disability Equality Consultation. Councillors are requested to read the information provided and consider what improvements could be made in areas such as accessibility, signs and facilities and send their comments to the Clerk as soon as possible.

b. Items to Report

- The vandalism that took place at Roughbirchworth Allotments on Saturday 2nd February was discussed briefly. Several sheds had windows broken, and the water tap was broken. This is to be discussed at the next meeting.

9. Other Matters

a. Emergency Items

- None reported.

b. Matters for future discussion.

Community Partnership Facilities, Allotment Vandalism, Topsoil for playingfield/culvert repair, Boules Pitch proposal, Community Bonfire, New OPC Website.

7. Date and Time of the Next Meeting.

The next full meeting will be at 7pm on Monday 3rd March 2008 at Oxspring School.

Signed this day _____ 2008.